

CITY OF SANDPOINT
Request for Proposal
RFP No. 20-1920-2
GEOGRAPHIC INFORMATION SYSTEMS (GIS)
CONTRACT SUPPORT SERVICES

QUESTIONS & ANSWERS NO. 5

DATE: September 9, 2020

PROPOSALS DUE: **Friday, September 18, 2020, no later than 2:00:00 PM Pacific Time**

The following are questions as submitted to the City and the City answers to those questions.

1. **QUESTION:**
Is there an incumbent who provided GIS services to you in the past and will also be bidding on this project?

ANSWER:
Please reference Questions & Answers No. 1 document.

2. **QUESTION:**
Who has provided you with the requested services to date?

ANSWER:
Please reference Questions & Answers No. 1 and No. 4 documents.

3. **QUESTION:**
Is there a particular budget that you have for the hourly work?

ANSWER:
Please reference Questions & Answers No. 1 document.

4. **QUESTION:**
What is the total count of current geodatabases and city department users?

ANSWER:
Please reference Questions & Answers No. 4 document.

5. **QUESTION:**
What is the current process for updating existing layers, including versioning strategy and quality assurance or quality control (if applicable)?

ANSWER:

The City currently maintains all GIS layers through Esri ArcGIS Desktop software from recorded maps and field verified assets. There is no versioning strategy and quality assurance is achieved through application data input parameters.

6. **QUESTION:**

Who is the target audience and what is the purpose of the deployed GIS applications?

ANSWER:

The target audiences are City Divisions and the public. The City manages many assets best inventoried in a geo-spatial way, this is the purpose of the applications.

7. **QUESTION:**

Which technologies (e.g. Silverlight) are in use?

ANSWER:

The City currently uses technologies compatible with Esri ArcGIS Online and ArcGIS 10.6+ on-premise deployment.

8. **QUESTION:**

What code repositories / versioning / deployment practices for the applications are utilized?

ANSWER:

Current applications are developed using Esri ArcGIS Online Commercial Off the Shelf (COTS) Apps.

9. **QUESTION:**

What is the anticipated licensing arrangement. Do you expect the vendor to provide the necessary application licenses for their own and your staff?

ANSWER:

The City will hold all necessary licenses.

10. **QUESTION:**

Are there months where there is an expected surge in support that should be reflected in the yearly/bi-monthly pricing schedule?

ANSWER:

There are no particular months that would be heavier in workload for support, although there are situations or projects that could arise at any time that could necessitate heavier support.

11. **QUESTION:**

Is the RFP only asking for client reference contact information, or are the three documented client references/summaries to be written statements included with RFP? (Page 6, Staff Qualifications)

ANSWER:

Staff Qualifications should be a written statement including all information as stated within the RFP in that section.

12. **QUESTION:**

Can you please define the Key Personnel requirement which necessitates client references? Is that for anybody potentially working on the project, or just the Program/Project Manager and Task leads for example? (Page 6, Staff Qualifications)

ANSWER:

All key staff who would be assigned to the City's services necessitates the client references. That ultimately would include project manager and leads and should also include any other staff who would be regularly assigned to the City's account.

- **END OF QUESTIONS & ANSWERS** -