

**CITY OF SANDPOINT
20-5200-3 PORTABLE TOILET RENTAL AND SERVICES
BIDDING INSTRUCTIONS**

QUESTIONS & ANSWERS

DATE: May 28, 2020

PROPOSALS DUE: **Friday, May 29, 2020, no later than 2:00:00 PM PST**

1. QUESTION: On page 2 of 24 It states: All portable toilets at all locations listed above will be serviced once per day, two(2) times per week. this needs to be clarified.. our definition of "Serviced" is pumping waste and re-supplying toilet paper, hand sanitizer, and cleaning of the unit.

ANSWER: **The service provided once per day, two (2) times per week shall include pumping waste, re-stocking of toilet paper and hand sanitizer, and cleaning of entire unit.**

2. QUESTION: On page 4 of 24 (and through out) it states Hand Sanitizer will also be supplied and maintained within each portable toilet and wash station unit and is NOT considered "supplies" as noted above as part of the cleaning and sanitizing.... Is a hand sanitizer required to be on a wash station also?

ANSWER: The hand sanitizer is NOT required to be on the wash station as well, IF it is inside the portable toilet unit already. If it is not within the portable toilet unit, then it will be required on the wash station.

3. QUESTION: On page 11 of 24 it states: (Termination) and through out: The CITY or CONTRACTOR may terminate this Agreement for its sole convenience with ten (10) days' written notice. Upon termination, the CONTRACTOR, and any subcontractors, shall immediately cease any and all work and surrender to the CITY any and all finished or unfinished documents, processes, programs, and any other supplies or materials, which shall immediately become the property of the CITY. What Supplies or materials are you referring to? as all supplies are being provided by us and our materials are our portable toilets, we just need clarification of this statement

ANSWER: The wording in the agreement will be changed to read, "supplies or materials that are property of the city or the City has paid for".

The City are not owners of all supplies/materials with the exception of the hand sanitizer and toilet paper since that will be factored into service we pay for. Portable toilets and wash station(s) themselves are not property of the City and agreement states they are rented so that will signify those as non-City owned property.