

**MINUTES
SANDPOINT TREE COMMITTEE
DECEMBER 13, 2010**

OPENING Bob Wilson called the meeting of the Sandpoint Urban Forestry Committee to order at 8:05 a.m. in the upstairs conference room of Sandpoint City Hall.

ROLL CALL Bob Wilson, Rich De Carlo, Eileen Atkisson, Sharon Lewis, Bill Love, Bill Lamson, Gail Lister and city forester Stephan Drinkard were present.

SECRETARY'S REPORT A motion to accept the November minutes was seconded and approved.

OLD BUSINESS

- A. Funds from donations and sales** The city accepts donations for specific projects. Donations appear as a line item in the city budget for the intended use. The city treasurer needs to be notified so that she can track them. The city council must approve spending of all money including donations and revenue from sales. The forestry committee is considering two actions. 1. Seek approval to spend a set amount of money in advance, so that if and when donation or sales revenue comes in, its use is pre-approved. 2. Make a "test" donation to the city to see what happens to it.
- B. Second Avenue project** The first phase of the project has been halted due to weather. Structural soil has been installed. The committee viewed and commented on trees suitable for the site. The under planting is in the planning stage.
- C. Photography contest** The committee selected the winners of the photography contest. A discussion concerning framing, exhibiting, and notifying winners and participants followed.
- D. Arboricultural manual meeting date** It was decided to make time at the next regular meeting of the forestry committee to work on the arboricultural manual.

NEW BUSINESS A. Chairmanship The chair position is for one year only. Bob Wilson asked if anyone else would consider being chair. We will select a chair at the January meeting.

ADJOURNMENT The meeting was adjourned at 9:50 a.m.

NEXT MEETING Tuesday, January 18, 2011, 8:00 a. m.