



POSTED OCTOBER 16, 2020

CITY COUNCIL

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ANNOUNCEMENTS
5. PUBLIC FORUM

Item Number:	5A PUBLIC FORUM INSTRUCTIONS AND INFORMATION
PLEASE NOTE:	Public Forum is limited to public comment regarding items listed on the Consent Calendar or topics <u>not</u> on the agenda. (No comment on topics planned for future public hearing.)

6. CONSENT CALENDAR

Item Number:	6A APPROVAL OF MEETING MINUTES	<i>action item</i>
Description:	October 7, 2020, Regular Meeting	

Item Number:	6B APPROVAL OF BILLS FOR PAYMENT	<i>action item</i>
--------------	----------------------------------	--------------------

Item Number:	6C COMMISSION / COMMITTEE / BOARD APPOINTMENTS	<i>action item</i>
Topic:	Bob Wilson reappointment to Tree Committee – term expiration October 31, 2023	

Item Number:	6D REJECT ALL BIDS AND AUTHORIZE RE-SOLICITATION	<i>action item</i>
Topic:	Sanitary Sewer Lateral Pilot Project	
Contact(s):	Contract/Procurement Officer Cheryl Hughes	
Description:	Six bids were received for this project, ranging from \$646,850 to \$1,136,570. As allowed by Idaho Code § 67-2805(2)(a)(viii), staff recommends that it is in the City’s best interest to reject all bids due to the irregularity in the bid amounts and re-solicit new bids following staff evaluation and possible modification of the bidding documents. Re-solicitation is not expected to negatively impact the original completion date of summer 2021. (see staff report in packet)	

Item Number:	6E PROPOSED RESOLUTION	<i>action item</i>
Topic:	War Memorial Field Improvements Phase IIA - Spring Facilities Construction Bid Award	
Contact(s):	Parks and Recreation Director Kim Woodruff and City Engineer Dan Tadic	
Description:	Following the procurement solicitation, conducted pursuant to the competitive sealed bid process in accordance with Idaho Code § 67-2805(2), City staff recommends awarding this contract to J7 Contracting, Inc., in the total amount of \$393,858.00 for the base bid.	

Item Number:	6F SUBDIVISION FINAL PLAT APPROVAL	<i>action item</i>
Topic:	Timber Creek Subdivision (PS20-0001)	
Contact(s):	Planning and Community Development Director Aaron Qualls	
Description:	Doug Harlicker/Leghorn, LLC, seeks final plat approval for the Timber Creek Subdivision, a 22-lot subdivision on an approximately 4.37-acre parcel located at 2230 Ontario St., just west of the Ontario St. and Northview Dr. intersection. A public hearing was held by the Sandpoint Planning and Zoning Commission on March 17, 2020, followed by City Council approval of the preliminary plat on April 1, 2020.	

7. OLD BUSINESS

Item Number:	7A REPORT/UPDATE
Topic:	COVID-19 Update
Contact(s):	City Administrator Jennifer Stapleton

Item Number:	7B REPORT/UPDATE
Topic:	Invasive Aquatic Weeds Control Report 2020
Contact(s):	Parks & Recreation Director Kim Woodruff and Mathew Lawrence, Aquatic Weed Solutions
Description:	2020 D.A.S.H (diver assisted suction harvesting) program report on removal of invasive weeds from Windbag Marina, swim areas at City Beach, and War Memorial Field boat launch

Item Number:	7C REPORT/UPDATE
Topic:	Bonner County Economic Development Corporation CARES Act Grant Program
Contact(s):	City Administrator Jennifer Stapleton and Andrea Marcoccio, BCEDC
Description:	Report and update on the BCEDC Economic Response and Recovery Grant Program for businesses.

8. NEW BUSINESS

Item Number:	8A PROPOSED RESOLUTION	<i>action item</i>
Topic:	Agreement with Idaho Department of Commerce for Idaho Broadband Grant	
Contact(s):	Grants and Performance Management Administrator Linda Heiss	
Description:	As a result of COVID-19 and CARES Act funding, the Idaho Department of Commerce accepted grant applications for the Idaho Broadband Grant, with the City being awarded \$277,750 to install fiber conduit on the south side of Bridge Street and the east side of First Avenue, including WiFi to Community Hall, with free public access.	

Item Number:	8B PROPOSED RESOLUTION FOR DECLARATION OF VALUE OF PROPERTY and SCHEDULE PUBLIC HEARING	<i>action item</i>
Topic:	Set Public Hearing to Consider Property Exchange at City Beach	
Contact(s):	City Administrator Jennifer Stapleton and Parks and Recreation Director Kim Woodruff	
Description:	Pursuant to Idaho Code § 50-1402, in order to exchange real property, City Council must first declare the value or minimum price, if any, it intends to receive as a result of the exchange, either in the form of a minimum dollar value or an explanation of an intended exchange or conveyance for other than monetary consideration, and schedule a public hearing, the notice of which must be published at least 14 days prior to the date of the public hearing.	

Item Number:	8C CITY EMPLOYEE BENEFITS	<i>action item</i>
Topic:	Insurance Benefits Renewal	
Contact(s):	City Administrator Jennifer Stapleton	
Description:	Insurance/benefit renewals for medical, dental, vision, life, short-term disability, Employee Assistance Program (EAP) and COBRA Administration	

9. ADJOURN

Public Participation Options

COUNCIL CHAMBERS WILL OPEN AT 5:00 P.M.

VERY LIMITED SEATING DUE TO SOCIAL DISTANCING REQUIREMENTS

THE PUBLIC IS HIGHLY ENCOURAGED TO PARTICIPATE ELECTRONICALLY (see below)

Submit written comment in advance: cityclerk@sandpointidaho.gov or deliver to City Hall

Attend the meeting online/by phone: Register at <https://www.sandpointidaho.gov/your-government/meetings>

Attend the meeting in person: Council chambers* at City Hall, 1123 West Lake Street in Sandpoint

Watch the recording of the meeting: <https://www.youtube.com/channel/UCPNJVL-RfoNapsSQjzGp81g/playlists>

*Council chambers and City facilities were reopened to the public beginning in Stage 3 of Governor Little's Idaho Rebounds Plan. Social distancing measures will be followed, and seating at meetings is placed at 6-foot separation, therefore limiting capacity. At present, in-person seating is available on a first-come, first-served basis until reduced capacity is reached. For public hearings or other public comment periods, any individuals who may not be able to be seated will be given the opportunity to present from the podium and allowed entrance to chambers during the time of their presentation. However, please note that, due to COVID-19, the City of Sandpoint reserves the right to limit or restrict in-person participation should conditions warrant and it is determined that an in-person meeting is not prudent. Please watch the City website and City Facebook page, as any changes in this regard will be posted there.