



FINAL / APPROVED

CITY COUNCIL

MINUTES

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m. Mayor Rognstad presiding in Council chambers at City Hall.

2. ROLL CALL

Present: Council members Williamson, Ruehle, Aispuro, Darling, McAlister and Groat

Absent: all present

3. PLEDGE OF ALLEGIANCE

4. ANNOUNCEMENTS

The Mayor announced that the meeting Agenda had been amended and reposted prior to the meeting in order to add item 6D, Bills. The Agenda was amended less than 48 hours prior to this regular meeting.

Motion to approve the Amended Agenda.

Result:	Passed
Moved by:	Williamson
Seconded by:	McAlister
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

Mayor Rognstad read aloud a Proclamation, proclaiming June 5, 2020, as National Gun Violence Awareness Day in Sandpoint.

5. PUBLIC FORUM

6. CONSENT CALENDAR

Item Number:	6B	PROPOSED RESOLUTION - REMOVED
Topic:	Surplus Property Declaration	
Description:	Metal bleachers at War Memorial Field, damaged during recent wind storm	

Motion to remove Item 6B, proposed Resolution for Surplus Property Declaration, from the Consent Calendar and direct City staff to determine the size and weight of the bleachers in order to arrive at the exact value of the recycling cost and report back to Council.

Result:	Passed
Moved by:	Ruehle
Seconded by:	Williamson
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

Item Number:	6A
Topic:	Minutes from May 6, 2020, Regular Meeting

Item Number:	6C
Topic:	Grant Applications
Contact(s):	Grants and Performance Management Administrator Linda Heiss
Description:	City Staff seeks Council approval to pursue grant funding for various programs and projects.
Grant(s):	i) U.S.A. Football (application submitted) Musco Lighting awarding \$20,000 as part of the organization's field building initiative

Item Number: 6D
Topic: Bills: \$1,217,045.12 (\$616,608.06 for regular payables and \$600,437.06 for payroll)

Motion to approve the remaining items on the Consent Calendar, Items 6A, 6C and 6D.

Result: Passed
Moved by: Williamson
Seconded by: Ruehle
Voted Yes: Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:
Abstained:
Absent:

7. OLD BUSINESS

Item Number: 7A	BNSF RAILWAY UPDATE
Presenters: Courtney Wallace and Ryan Kopera from BNSF Railway, participating remotely	

Information only. No Council action.

Item Number: 7B	CITY BEACH LIFEGUARD PROGRAM
Presenter: Parks and Recreation Director Kim Woodruff	
Description: Update on this program following City Council direction during the April 29, 2020, meeting.	

Information only. No Council action.

Item Number: 7C	DIVISION / STAFF UPDATES
Presenters: Infrastructure and Development Services Manager Amanda Wilson, Police Chief Corey Coon and City Administrator Jennifer Stapleton	
i) Downtown Revitalization Project	
ii) Narcan Program	
iii) Miscellaneous – digital public participation in City meetings, audio improvements in Council chambers	

Information only. No Council action.

Item Number: 7D	ORDINANCE 1374
Topic: Sidewalk Cafés	
Presenters: Infrastructure and Development Services Manager Amanda Wilson, Building Official Christine Kuhlman, City Administrator Jennifer Stapleton and Police Chief Corey Coon	
Description: Follow-up to temporary moratorium on enforcement of City Code 7-2-2-F-1, relating to sidewalk café barriers, approved by City Council on May 15, 2019.	

Staff presentations, followed by Council questions and discussion. Mayor Rognstad read the Ordinance title aloud.

Motion that the Ordinance pass its first reading by title only and that the Summary is approved.

Result: Passed
Moved by: Groat
Seconded by: Aispuro
Voted Yes: Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:
Abstained:
Absent:

The Ordinance passed its first reading by title only, and the Summary was approved.

Motion that the rules requiring three separate readings, once in the Ordinance’s entirety, be suspended and that the Ordinance pass its second and third readings under suspension of the rules.

Result: Passed
Moved by: Aispuro
Seconded by: Groat

Voted Yes:	Williamson, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	Ruehle

Item Number:	7E	RESOLUTION 20-026
Topic:	City of Sandpoint Procurement Policy	
Presenter:	Contract/Procurement Officer Cheryl Hughes	
Description:	The proposed Procurement Policy seeks to protect the integrity of the procurement process by seeking out resources in order to secure the highest quality goods, services, and construction in the most ethical and responsible manner for the benefit of the community, following Idaho Code Title 67, Chapter 28, and incorporating the City's Procurement Process and Signature Authority Levels, approved by Council via Resolution 20-019 on March 18, 2020.	

Staff presentation, followed by Council questions and discussion.

Motion to approve the City of Sandpoint Procurement Policy as presented during this meeting.

Result:	Passed
Moved by:	Williamson
Seconded by:	Groat
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

8. NEW BUSINESS

Item Number:	8A	ORDINANCE 1375
Topic:	ZC20-0001 Zone Change Request: Industrial Technology Park to Industrial General	
Presenter:	Planning and Community Development Director Aaron Qualls	
Description:	Request from Timberline Aerospace for zone change on a parcel at the east end of Mountain View Dr. adjacent to Airport property addressed at 902 E. Mountain View Dr. Per Sandpoint City Code § 9-3-3, this change would generally allow for more intense industrial uses, including helipads, which are not allowed within the current zone and which has been indicated in the application narrative as a specific need. (Subsequent development of a helipad would need to meet all required FAA standards.) The Planning and Zoning Commission voted unanimously to recommend approval of this request, following a public hearing during their regular meeting on May 5, 2020.	

Staff presentation, followed by Council questions and discussion. Mayor Rognstad read the Ordinance title aloud.

Motion that the Ordinance pass its first reading by title only.

Result:	Passed
Moved by:	Darling
Seconded by:	Groat
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

The Ordinance passed its first reading by title only.

Motion that the rules requiring three separate readings, once in the Ordinance's entirety, be suspended and that the Ordinance pass its second and third readings under suspension of the rules.

Result:	Passed
Moved by:	Darling
Seconded by:	Ruehle
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	

Absent:

Item Number:	8B	RESOLUTION 20-027
Topic:	Economic Development Administration (EDA) Public Works and Economic Adjustment Assistance Grant Application	
Presenters:	Grants and Performance Management Administrator Linda Heiss and City Administrator Jennifer Stapleton	
Description:	Funding for installation of shared conduit with access to allow multiple providers to utilize infrastructure built by the City for the purpose of offering fiber services to businesses within the downtown core, increasing capacity and decreasing congestion citywide. Total project amount: \$886,919. Required match: \$177,384. Total grant funding requested: \$709,535.	

Staff presentation of Items 8B and 8C, followed by Council questions and discussion.

Motion to approve the Resolution for an Economic Development Administration Public Works and Economic Adjustment Assistance Grant Application.

Result:	Passed
Moved by:	Williamson
Seconded by:	Groat
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

Item Number:	8C	RESOLUTION 20-028
Topic:	Idaho Gem Grant Application	
Presenters:	Grants and Performance Management Administrator Linda Heiss and City Administrator Jennifer Stapleton	
Description:	\$50,000 funding for a portion of the match requirement for the EDA grant to install shared conduit access in the downtown core.	

Motion to approve the Resolution for an Idaho Gem Grant Application.

Result:	Passed
Moved by:	Groat
Seconded by:	Aispuro
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

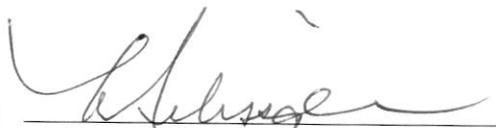
9. ADJOURN

Mayor Rognstad adjourned the meeting at 7:16 p.m.

I presided over this meeting and can confirm that these minutes, prepared by the City Clerk, were approved by City Council during their regular meeting on June 3,2020.



 Shelby Rognstad, Mayor

Attest: 

 Melissa Ward, City Clerk