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**FINAL / APPROVED**

**CITY COUNCIL**

**MINUTES**

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**1. CALL TO ORDER**

The meeting was called to order at 5:30 p.m. Mayor Rognstad presiding in Council chambers at City Hall.

**2. ROLL CALL**

Present: Council members Williamson, Ruehle, Aispuro, Darling, McAlister\* and Groat (All participated remotely by video conference.)

Absent: all present

**3. PLEDGE OF ALLEGIANCE**

**4. ANNOUNCEMENTS**

**5. PUBLIC FORUM**

\*Councilwoman McAlister arrived at 5:33 p.m.

**6. CONSENT CALENDAR**

Item Number:	6A
Topic:	Minutes from April 8, 2020, Special Meeting

Item Number:	6B
Topic:	Bills in the amount of \$960,023.41 (\$331,193.97 regular payables and \$628,829.44 payroll)

Item Number:	6C
Topic:	Treasurer's Report on Cash and Investment Transactions – February 2020

Item Number:	6D	GRANT APPLICATIONS
Topic:	Grant Applications	
Contact:	Grants and Performance Management Administrator Linda Heiss	
Description:	City staff seeks Council approval to pursue grant funding for various programs and projects.	
Grants:	i) Idaho Office of Drug Policy/Naxolone – Submitted 3/16/2020 ii) Panhandle Health District – Submitted 3/2/2020 iii) Community Assistance League – Submitted 3/31/2020 iv) AARP Community Challenge Grant – Submitted 4/1/2020	

Motion to approve the Consent Calendar.

Result:	Passed
Moved by:	Williamson
Seconded by:	Darling
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

**7. OLD BUSINESS**

Item Number:	7A	COVID-19 UPDATE
Presentation:	City Administrator Jennifer Stapleton	

Information only. No Council action.

Item Number:	7B	<b>RESOLUTION 20-020</b>
Topic:	Amendment No. 2 to Professional Services Agreement with Bernardo Wills Architects for War Memorial Field Design Services	

Presentation:	Infrastructure and Development Services Manager Amanda Wilson
Description:	Proposed amendment to Professional Services Agreement (A20-3170-1), to include bidding and construction services and completion of Phase II design/construction bidding documents and related services.

Motion to approve the Resolution for Amendment No. 2 to Professional Services Agreement with Bernardo Wills Architects for War Memorial Field Design Services.

Result:	Passed
Moved by:	Williamson
Seconded by:	Darling
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

Item Number:	7C	<b>PUBLIC ART APPROVAL</b>
Topic:	Utility Box Wrap Artwork Selection	
Presentation:	Grants and Performance Management Administrator Linda Heiss	
Description:	City Council approved STCU funding of utility box wrapping on September 4, 2019. Since that time, Phase 1 boxes designated for historic photos have been wrapped. Artwork and historical photos have been selected by committee for the remaining phases of this project and recommended to Council by the Sandpoint Arts Commission.	

Motion to approve the Sandpoint Arts Commission recommendation for the selection of artwork and historical photos to be used for the remaining phases of the utility box wrap project.

Result:	Passed
Moved by:	Ruehle
Seconded by:	Groat
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

## 8. NEW BUSINESS

Item Number:	8A	<b>ORDINANCE 1373</b>
Topic:	Road Naming and Addressing	
Presentation:	Building Official Christine Kuhlman	
Description:	This proposed Ordinance would repeal and replace existing City Code Title 7, Chapter 4, in order to ensure first responders have a predictable addressing system that will enable them to respond to residential and business emergencies as administered through the Emergency 911 Communications System.	

Motion that the Ordinance pass its first reading by title only and that the Summary is approved.

Result:	Passed
Moved by:	Williamson
Seconded by:	Groat
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

Motion that the rules requiring three separate readings, once in the Ordinance's entirety, be suspended and that the Ordinance pass its second and third readings under suspension of the rules.

Result:	Passed
Moved by:	Williamson
Seconded by:	Aispuro
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat

Voted No:	
Abstained:	
Absent:	

Motion passed, and the Ordinance was considered read, passed and adopted under suspension of the rules.

Item Number:	8B	<b>RESOLUTION 20-021</b>
Topic:	Road Naming and Addressing Policy	
Presentation:	Building Official Christine Kuhlman	
Description:	Upon adoption of the proposed Road Naming and Addressing Ordinance, this Resolution would approve corresponding Policy and Procedure.	

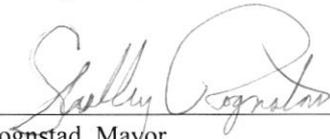
Motion to approve the Resolution adopting the Sandpoint Road Naming and Addressing Policy.

Result:	Passed
Moved by:	Williamson
Seconded by:	Ruehle
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

9. ADJOURN

Mayor Rognstad adjourned the meeting at 6:24 p.m.

I presided over this meeting and can confirm that these minutes were approved by City Council during a special meeting held April 22, 2020.

  
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 Shelby Rognstad, Mayor

Attest:   
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 Melissa Ward, City Clerk