

CITY COUNCIL AGENDA REQUEST FORM

Today's date: 09 / 11 / 20

Date of meeting 09 / 16 / 20

(City Council meetings are held the 1st and 3rd Wednesday of each month.)

Name of Elected Official, City Employee, Organization, or Citizen making request:

City Administrator Jennifer Stapleton

Address: Sandpoint City Hall, 1123 W. Lake St., Sandpoint, ID 83864

Phone number and email address: 208-265-1483 jstapleton@sandpointidaho.gov

Authorized by: Jennifer Stapleton
name of City official

Jennifer P. Stapleton
City official's signature

Subject: Extension of Interim Fire Chief Appointment

Summary of what is being requested: As the consultant works to complete the Fire Service Operations Study, the Selkirk Fire Joint Powers Agreement entities (City of Sandpoint,

Sagle Fire District and Westside Fire District) wish to extend the Interim Fire Chief Appointment.

The following information MUST be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city? Yes or No Budgeted? Yes or No
If yes, in what way?

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Have they been contacted? Yes or No

Selkirk Fire Joint Powers Agreement Entities

Yes

3. Is there a need for a general public information or public involvement plan? Yes or No
If yes, please specify and suggest a method to accomplish the plan: No need.

4. Is an enforcement plan needed? Yes or No Additional funds needed? Yes or No

5. Have all the affected divisions been informed about this agenda item? Yes or No

This form must be submitted no later than 5:00pm Tuesday the week prior to the meeting. All pertinent documentation for the Council packet must be included.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

RESOLUTION  
OF SAGLE FIRE DISTRICT, WESTSIDE FIRE DISTRICT,  
and CITY COUNCIL OF THE CITY OF SANDPOINT

**TITLE: EXTENSION OF INTERIM FIRE CHIEF APPOINTMENT**

WHEREAS: Sagle Fire District, Westside Fire District, and City of Sandpoint (the Entities) jointly provide fire services pursuant to a Joint Powers Agreement which has been renewed with some changes over the past five years;

WHEREAS: The Joint Powers Agreement vests broad operational powers for the Entities in a Joint Powers Board, but the Entities retain financial control over each budget;

WHEREAS: On November 20, 2019, by Resolution 19-063, the Entities appointed Dale Hopkins to serve as Interim Fire Chief for the Entities through September 30, 2020; and

WHEREAS: At this time, the Entities wish to extend Chief Hopkins' appointment as the outside consultant works to complete the Fire Service Operations Study, with anticipation of an implementation plan drafted upon its conclusion.

NOW, THEREFORE, BE IT RESOLVED THAT: The City of Sandpoint, Sagle Fire District and Westside Fire District extend the appointment of Dale Hopkins to serve as Interim Fire Chief for the Entities through December 31, 2020.

BE IT FURTHER RESOLVED THAT: The three Entities shall each continue to pay one-third of Chief Hopkins' salary.

*(signature pages follow)*

City of Sandpoint Resolution No: 20-  
Date: September 16, 2020

RESOLUTION  
OF SAGLE FIRE DISTRICT, WESTSIDE FIRE DISTRICT,  
and CITY COUNCIL OF THE CITY OF SANDPOINT

**TITLE: EXTENSION OF INTERIM FIRE CHIEF APPOINTMENT**

FOR THE CITY OF SANDPOINT:

\_\_\_\_\_  
Shelby Rognstad, Mayor

ATTEST:

\_\_\_\_\_  
Melissa Ward, City Clerk

RESOLUTION  
OF SAGLE FIRE DISTRICT, WESTSIDE FIRE DISTRICT,  
and CITY COUNCIL OF THE CITY OF SANDPOINT

**TITLE:       EXTENSION OF INTERIM FIRE CHIEF APPOINTMENT**

FOR SAGLE FIRE DISTRICT:

\_\_\_\_\_  
Chairman  
Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk

RESOLUTION  
OF SAGLE FIRE DISTRICT, WESTSIDE FIRE DISTRICT,  
and CITY COUNCIL OF THE CITY OF SANDPOINT

**TITLE:       EXTENSION OF INTERIM FIRE CHIEF APPOINTMENT**

FOR WESTSIDE FIRE DISTRICT:

\_\_\_\_\_  
Chairman  
Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk