



POSTED AUGUST 14, 2020

CITY COUNCIL

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ANNOUNCEMENTS
5. PUBLIC FORUM

Item Number:	5A PUBLIC FORUM INSTRUCTIONS AND INFORMATION
PLEASE NOTE:	Public Forum is limited to public comment regarding items listed on the Consent Calendar or ITEMS NOT ON THE AGENDA. (No comment on topics slated for future public hearing.)

6. CONSENT CALENDAR

Item Number:	6A APPROVAL OF MEETING MINUTES	<i>action item</i>
Topic:	July 15, 2020, Regular Meeting	

Item Number:	6B APPROVAL OF MEETING MINUTES	<i>action item</i>
Topic:	July 22, 2020, Special Meeting/Budget Workshop	

Item Number:	6C APPROVAL OF MEETING MINUTES	<i>action item</i>
Topic:	July 29, 2020, Special Meeting/Budget Workshop	

Item Number:	6D APPROVAL OF MEETING MINUTES	<i>action item</i>
Topic:	August 5, 2020, Special Meeting/Executive Session	

Item Number:	6E APPROVAL OF MEETING MINUTES	<i>action item</i>
Topic:	August 12, 2020, Special Meeting/Fees Workshop	

Item Number:	6F APPROVAL OF BILLS FOR PAYMENT	<i>action item</i>
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Item Number:	6G MONTHLY REPORT	<i>action item</i>
Topic:	Treasurer's Monthly Report on Cash and Investment Transactions – June 2020	

Item Number:	6H PROPOSED RESOLUTION	<i>action item</i>
Topic:	Audit Engagement Letter for Fiscal Year Ending September 30, 2020	
Contact(s):	City Treasurer/Finance Director Sarah Lynds	
Description:	Pursuant to Idaho Code § 67-450B(2)(a), City Council shall cause a full and complete audit of the City's financial statements to be made each fiscal year. To that end, City staff seeks Council approval to engage Magnuson, McHugh & Company, P.A., for the annual audit.	

7. OLD BUSINESS

Item Number:	7A PRESENTATION
Topic:	COVID-19 Update from Panhandle Health District
PLEASE NOTE:	Information only. NO PUBLIC COMMENT WILL BE TAKEN ON THIS ITEM.

Item Number:	7B PUBLIC HEARING
Topic:	FY2021 Budget and Intent to Reserve Right to Recover Forgone Increase in Subsequent Year
Contact(s):	City Administrator Jennifer Stapleton and City Treasurer/Finance Director Sarah Lynds

Description	On July 15, 2020, Council adopted the preliminary budget, declared intent to reserve the right to recover the forgone increase in a subsequent year and, pursuant to Idaho Code § 50-1002, scheduled a public hearing, with notice published twice in the Bonner County Daily Bee.
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Link to proposed Budget: <https://www.sandpointidaho.gov/Home/Components/News/News/2557/1417>

Item Number:	7C PROPOSED ORDINANCE	<i>action item</i>
Topic:	Annual Appropriation Ordinance, FY2021	
Description	Pursuant to Idaho Code § 50-1003, City Council shall, prior to the commencement of the new fiscal year, pass an ordinance to be termed the annual appropriation ordinance.	

Item Number:	7D PROPOSED RESOLUTION	<i>action item</i>
Topic:	Reserve the Right to Recover Forgone Increase in a Subsequent Year	
Description	Pursuant to Idaho Code § 63-802(1)(f), if the City elects to budget less than the maximum allowable increase in the dollar amount of property taxes, it may reserve the right to recover all or any portion of that year's forgone increase in a subsequent year by adoption of a resolution specifying the dollar amount of property taxes being reserved.	

8. NEW BUSINESS

Item Number:	8A PRESENTATION
Topic:	Treasurer's Quarterly Financial Report 06/30/2020
Contact(s):	City Treasurer/Finance Director Sarah Lynds

Item Number:	8B REQUEST FOR MASK MANDATE IN CITY OF SANDPOINT	<i>action item</i>
Contact(s):	Councilwoman Deb Ruehle	
Description:	If Council determines to pursue this action, the process for implementation of a mask mandate would include adoption of an Ordinance, granting the Mayor the authority to issue a public health emergency order. If such Order is issued, it would be valid, initially, for seven (7) days. Therefore, Council may also wish to consider a Resolution extending the Order beyond the initial time limit. <i>(Please see the Agenda Report for more information and details.)</i>	
PLEASE NOTE:	<u>The public is welcome to submit written comments regarding this topic in advance. Public comment on this item will not be taken during the meeting.</u> Written comments should be emailed to the City Clerk by noon on Tuesday, August 18, at cityclerk@sandpointidaho.gov or hand-delivered to City Hall, Attn: City Clerk, 1123 W. Lake St. All written comments received by the deadline will be forwarded to the Mayor and City Council for review in advance of the meeting and retained as a part of the permanent record.	

9. ADJOURN

Public Participation Options

COUNCIL CHAMBERS WILL OPEN AT 5:00 P.M.

VERY LIMITED SEATING DUE TO SOCIAL DISTANCING REQUIREMENTS

THE PUBLIC IS HIGHLY ENCOURAGED TO PARTICIPATE ELECTRONICALLY

USING ONE OF THE OPTIONS BELOW

Submit written comment in advance (by noon Tuesday): cityclerk@sandpointidaho.gov or deliver to City Hall

Watch the meeting live-streamed: <https://www.youtube.com/channel/UCPNJVL-RfoNApsSQjzGp81g/featured>

Attend the meeting online/by phone: Register at <https://www.sandpointidaho.gov/your-government/meetings>

Attend the meeting in person: Council chambers at City Hall, 1123 West Lake Street in Sandpoint*

Watch the recording of the meeting: <https://www.youtube.com/channel/UCPNJVL-RfoNApsSQjzGp81g/playlists>

**Council Chambers and City facilities were reopened to the public beginning in Stage 3 of Governor Little's Idaho Rebounds Plan. Social distancing measures will be followed, and seating at meetings is placed at 6-foot separation, therefore limiting capacity. At present, in-person seating is available on a first-come, first-served basis until reduced capacity is reached. For public hearings or other public comment periods, any individuals who may not be able to be seated will be given the opportunity to present from the podium and allowed entrance to Chambers during the time of their presentation. However, please note that, due to COVID-19, the City of Sandpoint reserves the right to limit or restrict in-person participation should conditions warrant and it is determined that an in-person meeting is not prudent. Please watch the City website and City Facebook page, as any changes in this regard will be posted there.*