



**DRAFT**

**CITY COUNCIL**

**MINUTES**

**1. CALL TO ORDER**

The meeting was called to order at 5:30 p.m. Council President Williamson presiding.

**2. ROLL CALL**

Present: Council members Williamson, Ruehle, Aispuro, Darling, McAlister and Groat  
 Absent: Mayor Rognstad

**3. PLEDGE OF ALLEGIANCE**

**4. ANNOUNCEMENTS**

**5. PUBLIC FORUM**

**6. CONSENT CALENDAR**

Item Number:	6A
Topic:	Minutes from February 1, 2020, Council Orientation

Item Number:	6B
Topic:	Minutes from February 5, 2020, Regular Meeting

Item Number:	6C
Topic:	Bills in the amount of \$331,666.27 for regular payables

Item Number:	6D
Topic:	Treasurer's Report on Cash and Investment Transactions 12/31/2019

Motion to approve the Consent Calendar, items 6A through 6D.

Result:	Passed
Moved by:	Aispuro
Seconded by:	Darling
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

**7. OLD BUSINESS**

Item Number:	7A	RESOLUTION 20-010
Topic:	State/Local Agreement (Design and Construction) Project No. A0022(073) Pine Street Sidewalks, Sandpoint, Bonner County, Key No. 22073	
Staff:	Grants and Performance Management Administrator Linda Heiss	
Description:	By Resolution 17-080 on 11/15/17, Council approved an application for a Transportation Alternatives Program grant for design and construction of Pine Street sidewalks and has been awarded a grant in the amount of \$429,977, with a 7.34% match in the amount of \$31,560.	

Motion to approve the Resolution.

Result:	Passed
Moved by:	Darling
Seconded by:	Ruehle
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

**8. NEW BUSINESS**

Item Number:	8A	PRESENTATION ONLY – NO COUNCIL ACTION
Topic:	September 30, 2019, Audited Financial Statements	
Staff:	Finance Director Sarah Lynds and Kris Mayhew from Magnuson, McHugh & Company	

Item Number:	8B	PRESENTATION ONLY – NO COUNCIL ACTION
Topic:	Treasurer’s Quarterly Financial Reports 9/30/2019 and 12/31/2019	
Staff:	Finance Director Sarah Lynds	

Item Number:	8C	RESOLUTION 20-011
Topic:	Presentation by Matt Lawrence from Aquatic Weed Solutions, reporting on 2019 activities and future treatment plans	
	Agreement with Aquatic Weed Solutions, Inc., for Herbicide Free Treatment of Aquatic Invasive Species	
Staff:	Parks & Recreation Director Kim Woodruff	
Description:	Proposed Agreement for three-year term (pending City Council approval of continued program funding in subsequent fiscal years) and a not-to-exceed amount of \$90,000, estimated at \$30,000 per fiscal year.	

Motion to approve the Resolution.

Result:	Passed
Moved by:	Groat
Seconded by:	Aispuro
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

Item Number:	8D	FINAL PLAT APPROVAL
Topic:	Subdivision #S19-01 Mountain View Acres	
Staff:	Planning and Community Development Director Aaron Qualls	
Description:	Pursuant to City Code §10-1-8, Council will approve, approve with conditions, refer the subdivision back to the Planning and Zoning Commission, or deny the final plat.	

Motion to approve the final plat.

Result:	Passed
Moved by:	Darling
Seconded by:	McAlister
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

Item Number:	8E	RESOLUTION 20-012
Topic:	Idaho Parks and Recreation Recreational Trails Program (RTP) Grant Application for Non-Motorized Watercraft Launch at War Memorial Field	
Staff:	Grants and Performance Management Administrator Linda Heiss	
Description:	The City has applied for a grant to fund a launch for non-motorized, small watercraft at Memorial Field, separate from motorized boat launch for the safety of non-motorized boaters.	

Motion to approve the Resolution.

Result:	Passed
Moved by:	McAlister
Seconded by:	Groat
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat

Voted No:	
Abstained:	
Absent:	

Item Number:	8F	RESOLUTION 20-013
Topic:	Fire Services Operations Study	
Staff:	City Administrator Jennifer Stapleton	
Description:	The Selkirk Fire Joint Powers Agreement Board recommends issuing a Request for Proposals (RFP) for an Operational Assessment and Feasibility Study – Cooperative Fire Service Options, seeking assessment of the current, shared operational structure between the City of Sandpoint, Sagle Fire District, and Westside Fire District and recommendations for service enhancement, efficiency and cost avoidance. Issuance of the RFP already has support and approval from the JPA Board and both Sagle and Westside Fire Districts.	

Motion to approve the Resolution.

Result:	Passed
Moved by:	Ruehle
Seconded by:	Aispuro
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

Item Number:	8G	RESOLUTION 20-014
Topic:	The Festival at Sandpoint Lease of War Memorial Field for 2020 Concert Series	
Staff:	City Administrator Jennifer Stapleton	
Description:	The Festival at Sandpoint seeks a lease of War Memorial Field for their annual concert series, scheduled for August 6 – 16. This year, The Festival is requesting a fee waiver from the City for use of the facility.	

Motion to approve the Resolution. The Lease includes a provision for consideration for use of the facility; no fee waiver.

Result:	Passed
Moved by:	Groat
Seconded by:	Darling
Voted Yes:	Williamson, Ruehle, Aispuro, Darling, McAlister, Groat
Voted No:	
Abstained:	
Absent:	

**9. ADJOURN**

The meeting adjourned at 7:14 p.m.

I presided over this meeting and can confirm that these minutes were approved by City Council during their regular meeting held February 19, 2020.

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Shannon Williamson, City Council President

Attest: \_\_\_\_\_  
Melissa Ward, City Clerk