



DRAFT

**HISTORIC PRESERVATION
COMMISSION**

MINUTES

1. CALL TO ORDER

The meeting was called to order at 11:54 a.m. Chairman Garvan presiding.

2. ROLL CALL

Present: Jacquie Albright, Steve Garvan, Heather Upton, Linda Hutten, Carrie Logan
Absent: Sue Graves

3. CONSENT CALENDAR

Item Number:	A
Topic:	MINUTES FROM NOVEMBER 15, 2019, REGULAR MEETING

Item Number:	B
Topic:	MINUTES FROM DECEMBER 10, 2019, REGULAR MEETING

Motion to approve the Consent Calendar, items A and B. The date and location on Item B needs to be changed.

Result:	Passed
Moved by:	Logan
Seconded by:	Hutten
Voted Yes:	Albright, Garvan, Upton
Voted No:	
Abstained:	
Absent:	Graves

4. OLD BUSINESS

Item Number:	B. (11:55 am)
Topic:	Exploring Digital Opportunities
Staff:	
Description:	Continue discussion & making changes to the new digital walking tour and potential press release.

Item Number:	C. (12:03 am)
Topic:	Walking Tour Booklet
Staff:	
Description:	Distribution update

Item Number:	D. (12:06 am)
Topic:	Preservation Plan
Staff:	Associate Planner Ryan Shea
Description:	Update on status of Preservation Plan/

5. NEW BUSINESS

Item Number:	E. (12:08 am)
Topic:	Meeting Time Change

Staff:	
Description:	

Motion to change the regular monthly meeting time to 11:00 am.

Result:	Passed
Moved by:	Logan
Seconded by:	Upton
Voted Yes:	Albright, Hutten, Garvan
Voted No:	
Abstained:	
Absent:	Graves

6. ADJOURNMENT (12:27 PM)