

AMENDED AGENDA

SANDPOINT CITY COUNCIL REGULAR MEETING

Wednesday, December 18, 2019, 5:30 p.m.

Council Chambers at City Hall - 1123 W. Lake St., Sandpoint, ID

- I. OPENING: Roll Call, Pledge of Allegiance, and Announcements from Mayor, Council and Staff
- II. PUBLIC FORUM: During Public Forum, you may address Council and the Mayor on any topic listed under Consent Calendar or any topic not on the agenda (except matters scheduled for future public hearing). If you wish to speak on an item listed below under Old Business or New Business, please wait until public input is requested for that item.
Audience participation will be at the discretion of the Mayor.
- III. CONSENT CALENDAR (**ACTION ITEMS**)
 - A. MEETING MINUTES – *approval of Council minutes and informational review of all others*
 1. City Council – December 4, 2019, Regular Meeting
 2. Planning and Zoning Commission – November 19, 2019, Regular Meeting
 - B. BILLS
 - C. TREASURER'S REPORT ON CASH AND INVESTMENT TRANSACTIONS – OCTOBER 31, 2019, AND SEPTEMBER 30, 2019 (UPDATED FOR YEAR-END CLOSING)
- IV. OLD BUSINESS
 - D. COMPREHENSIVE PLAN AIRPORT COMPONENT AND FUTURE LAND USE MAP AMENDMENT (CP19-01) – PROPOSED RESOLUTION – Planning and Community Development Director Aaron Qualls – Amendment to the Comprehensive Plan, adding a section specific to Public Airport Facilities and an amendment to the future land use map for areas around the airport in accordance with Idaho Code Title 67, Chapter 65 and in consideration of the Idaho Transportation Department Division of Aeronautics recommended guidelines. A public workshop was held on December 4, 2019, and the Sandpoint Planning and Zoning Commission held a public hearing on December 10, 2019. (**ACTION ITEM**)
 - E. AIRPORT OVERLAY ZONE DISTRICT AMENDMENTS, TITLE 9, CHAPTER 12 (OA19-01) – PROPOSED ORDINANCE AND SUMMARY – Planning and Community Development Director Aaron Qualls – Establishment of an airport zoning overlay that includes a Lateral Safety Zone (LSZ), Inner Critical Zone (ICZ) and Runway Protection Zone (RPZ), in consideration of complying with Idaho Department of Transportation Division of Aeronautics Recommended Land Use Guidelines. A public workshop was held on December 4, 2019, and the Sandpoint Planning and Zoning Commission held a public hearing on December 10, 2019. (**ACTION ITEM**)
 - F. LIFT MORATORIUM ON THE ACCEPTANCE OF ZONE CHANGE APPLICATIONS WITHIN AIRPORT OVERLAY ZONE DISTRICT – Planning and Community Development Director Aaron Qualls – The Moratorium was adopted by Ordinance 1366 on July 17, 2019. (**ACTION ITEM**)
 - G. REPEAL AND REPLACEMENT OF CITY CODE 7-3-10, NEW SIDEWALK CONSTRUCTION – PROPOSED ORDINANCE AND SUMMARY – Infrastructure and Development Services Manager Amanda Wilson – A public workshop was held on November 6, 2019, and an update was provided on December 4, 2019. (**ACTION ITEM**)
 - H. WAR MEMORIAL FIELD NATURAL INFILL SELECTION – PROPOSED RESOLUTION – Parks and Recreation Director Kim Woodruff, City Engineer Dan Tadic, and Dell Hatch from Bernardo Wills Architects (BWA) – On November 20, 2019, Council approved a Professional Services Agreement with BWA to complete design services for Memorial Field, including an artificial playing surface contemplating only natural field infill options. (**ACTION ITEM**)
 - I. JOINT POWERS AGREEMENT FOR LAW ENFORCEMENT SERVICES BETWEEN THE CITY OF SANDPOINT AND THE CITY OF KOOTENAI – PROPOSED RESOLUTION – City Administrator Jennifer Stapleton and Police Chief Corey Coon – included in FY2020 budget, adopted by Council on August 21, 2019 (**ACTION ITEM**)
 - J. AMENDMENT NO. 2 TO OWNER-ENGINEER AGREEMENT WITH J-U-B ENGINEERS, INC., FOR INFILTRATION AND INFLOW (I&I) IDENTIFICATION AND REDUCTION – PROPOSED RESOLUTION – City Engineer Dan Tadic – Under Resolution No. 19-15 on March 20, 2019, Council approved the Data Collection Plan drafted by J-U-B. This amendment will provide for the continuation of I/I reduction efforts. (**ACTION ITEM**)
- V. NEW BUSINESS
 - K. PUBLIC HEARING ON PROPOSED NEW FEES – Special Event Late Application Fees, Sidewalk Fee in Lieu, and County GIS Pass-through Fees
 - L. ADOPTION OF NEW FEES – PROPOSED RESOLUTION (**ACTION ITEM**)

AMENDED AGENDA

SANDPOINT CITY COUNCIL REGULAR MEETING

Wednesday, December 18, 2019, 5:30 p.m.

Council Chambers at City Hall - 1123 W. Lake St., Sandpoint, ID

- M. ZONE CHANGE APPLICATION (ZC19-04/Roberson) – Planning and Community Development Director Aaron Qualls – A proposal for a zone change from RS (Residential Single-family) to RM (Residential Multi-family) for a portion of a 10 acre parcel (RPS00000102850A) between Samuelson Ave and N Boyer Rd, legally described as the North half of the South half of the Northeast Quarter of the Northwest Quarter of Section 10, Township 57 North, Range 2 West of the Boise Meridian, Bonner County, Idaho. The applicant is requesting rezone of only that portion of the parcel outside the Airport Overlay Zone, which is approximately the western 5.2 acres. The change from RS to RM would generally allow for greater housing density, smaller setbacks, and taller structures (up to 40'). This request was unanimously approved by the Sandpoint Planning and Zoning Commission following a public hearing on December 3, 2019. **(ACTION ITEM)**
- N. CERTIFIED LOCAL GOVERNMENT (CLG) GRANT APPLICATION TO FUND TRAINING FOR HISTORIC PRESERVATION COMMISSIONERS, CITY STAFF AND ELECTED OFFICIALS – PROPOSED RESOLUTION – Grants and Performance Management Administrator Linda Heiss – \$6,000 funding with 50% (dollar for dollar) City match, which will be an in-kind match of Historic Preservation Commissioners' volunteer time and City Staff labor, working on Commission duties or Historic Preservation-related projects. This funding will allow Commissioners and other staff and/or Council members to attend both the National Alliance of Preservation Commission's annual forum and the Idaho's Heritage Conference. **(ACTION ITEM)**
- O. LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC) GRANT APPLICATION FOR PARTICIPATION IN MULTI-AGENCY URBAN AREA TRANSPORTATION PLAN (UATP) WITH CITIES OF KOOTENAI, DOVER, AND PONDERAY AND THE INDEPENDENT HIGHWAY DISTRICT (IHD) IN ORDER TO COORDINATE INDEPENDENT PLANNING EFFORTS INTO A COMPREHENSIVE DOCUMENT – PROPOSED RESOLUTION – Grants and Performance Management Administrator Linda Heiss and Infrastructure and Development Services Manager Amanda Wilson – Each agency is contributing a portion of the required 7.34% match. Sandpoint will contribute its portion of the required match through in-kind support. The multi-modal transportation plan currently underway will be integrated into the UATP, which is a regional transportation plan. **(ACTION ITEM)**
- P. EXECUTIVE SESSION PURSUANT TO IDAHO CODE § 74-206(1)(f) – To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.***

****Pursuant to Idaho Code § 74-204(4)(b), because the amendment noted above, adding Item P, was proposed after the agenda was posted and less than forty-eight (48) hours prior to the meeting, this proposed agenda shall not become effective until a motion is made at the meeting, and City Council votes to amend the agenda.***