

CITY COUNCIL AGENDA REQUEST FORM

Today's date: 08 / 26 / 19

Date of meeting 09 / 18 / 19

(City Council meetings are held the 1st and 3rd Wednesday of each month.)

Name of Elected Official, City Employee, Organization, or Citizen making request:

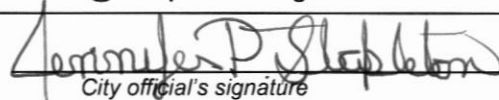
Kim Woodruff, Parks & Recreation Director

Address: 1123 Lake Street, Sandpoint, ID 83864

Phone number and email address: (208)263-3674 kwoodruff@sandpointidaho.gov

Authorized by: Jennifer Stapleton

name of City official


City official's signature

Subject: Disposition of surplus property - old Memorial Field Scoreboard

Summary of what is being requested: Dispose of the Old Memorial Field Baseball Scoreboard that is outdated, broken with no available parts for repair, and has been replaced. City staff requests to donate

this old scoreboard to Bonner County Historical Society for the Museum.

The following information **MUST** be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city? Yes No Budgeted? Yes No
If yes, in what way? _____

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action: _____ Have they been contacted? **Yes or No**
N/A _____

3. Is there a need for a general public information or public involvement plan? **Yes or No**
If yes, please specify and suggest a method to accomplish the plan: NO

4. Is an enforcement plan needed? Yes No Additional funds needed? Yes No
5. Have all the affected divisions been informed about this agenda item? Yes No

This form must be submitted no later than 5:00pm Tuesday the week prior to the meeting. All pertinent documentation for the Council packet must be included.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

**CITY OF SANDPOINT
AGENDA REPORT**

DATE: 09/18/19

TO: MAYOR AND CITY COUNCIL

FROM: Kim Woodruff, Parks & Recreation Director and Cheryl Hughes, Contract/Procurement Officer

SUBJECT: Disposition of old Memorial Field Baseball Scoreboard

DESCRIPTION/BACKGROUND: Idaho Code § 50-301 authorizes cities to convey property, real and personal. Under this statute, the City has the authority to donate the old Memorial Field Baseball Scoreboard to the Bonner County Historical Society for the Museum.

STAFF RECOMMENDATION: City staff recommends City Council declare the old Memorial Field Baseball Scoreboard as surplus property and authorize the City to donate the old Memorial Field Baseball scoreboard to the Bonner County Historical Society for the Museum.

The old Memorial Field Baseball Scoreboard is outdated, broken, with no available parts for repair, and has been replaced with a new scoreboard. This old Memorial Field Baseball Scoreboard is of no further use to the City.

ACTION: City staff asks City Council to declare the Old Memorial Field Baseball Scoreboard as surplus property and allow it be donated/transferred to the Bonner County Historical Society for the Museum.

WILL THERE BE ANY FINANCIAL IMPACT? No HAS THIS ITEM BEEN BUDGETED? N/A

ATTACHMENTS: Resolution

No: 19-
Date: September 18, 2019

RESOLUTION
OF THE CITY COUNCIL
CITY OF SANDPOINT

TITLE: SURPLUS PROPERTY DECLARATION

WHEREAS: Idaho Code § 50-301 states that cities may convey personal property;

WHEREAS: Public policy dictates that City Council declare City property as surplus prior to its conveyance or disposal;

WHEREAS: The old baseball scoreboard, previously installed at War Memorial Field, has been replaced with a new scoreboard;

WHEREAS: City staff has determined that the old scoreboard is outdated, broken, with no available parts for repair, and is of no further use to the City; and

WHEREAS: The Bonner County Historical Society would like to take possession of the old scoreboard for the Bonner County History Museum.

NOW, THEREFORE, BE IT RESOLVED THAT: City Council hereby declares as surplus the old baseball scoreboard previously installed at War Memorial Field.

BE IT FURTHER RESOLVED THAT: The scoreboard may be conveyed to the Bonner County Historical Society.

BE IT FURTHER RESOLVED THAT: If not conveyed to the Bonner County Historical Society, the scoreboard may, after proper advertisement of a public auction, be sold to the highest bidder, sold or conveyed to another Idaho state or local public agency without advertisement or competitive bid, recycled, or otherwise appropriately discarded.

Shelby Rognstad, Mayor

ATTEST:

Melissa Ward, City Clerk

YES NO ABSTAIN ABSENT

1. Eddy
2. Aitken
3. Williamson
4. Ruehle
5. Aispuro
6. Darling