

MINUTES
REGULAR MEETING OF THE SANDPOINT CITY COUNCIL
September 4, 2019

I. OPENING

Mayor Rognstad called the regular meeting of the City Council to order at 5:33 p.m. on Wednesday, September 4, 2019, in the Council chambers at City Hall, 1123 Lake Street.

ROLL CALL: Council members Ruehle, Aitken, Darling, Williamson and Eddy were present. Councilman Aispuro was absent.

PLEDGE OF ALLEGIANCE: Mayor Rognstad led City Council and the public in the pledge of allegiance to the flag.

A. PUBLIC FORUM

No one spoke during Public Forum.

B. ANNOUNCEMENTS

City Administrator Jennifer Stapleton announced that water service will be disrupted tomorrow, September 5, 2019, between 8:00 a.m. and approximately 4:00 p.m., while crews repair a water leak on Great Northern Road. The road will be closed to motorists between Woodland Drive and Mountain View Road. Goodman Drive will be available as a detour. The 15-20 residences affected have been notified. Notice will be provided on the City website and Facebook page and announced on the Engage Sandpoint app.

II. CONSENT CALENDAR

C. MEETING MINUTES (*approval of City Council minutes; acknowledgment of all others*)

1. City Council – August 21, 2019, Regular Meeting
2. City Council – August 28, 2019, Special Meeting
3. Planning and Zoning Commission – July 16, 2019
4. Historic Preservation Commission – July 16, 2019

D. BILLS in the amount of \$238,162.55 for regular payables.

Councilwoman Williamson moved that items C-1 through D be approved.
Councilman Darling seconded the motion.

A roll call vote resulted as follows:

| | |
|-------------------------|--------|
| Councilwoman Ruehle | Yes |
| Councilman Aitken | Yes |
| Councilman Aispuro | Absent |
| Councilman Darling | Yes |
| Councilwoman Williamson | Yes |
| Councilman Eddy | Yes |

The motion passed by a unanimous vote of Council present.

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OLD BUSINESS

E. RESOLUTION NO. 19-46 IDAHO COUNTIES RISK MANAGEMENT PROGRAM (ICRMP) JOINT POWERS SUBSCRIBER AGREEMENT

Human Resources Director / Risk Manager Nicole Goes reported that this is the City's annual policy renewal. Because the City adopted a new personnel policy within the past five (5) years and because more than 80% of the City's employees have completed ICRMP-recommended training, the City's member contribution for the 2019-2020 policy period is \$156,280, which includes a risk management discount of \$8,225.

Councilman Aitken moved for approval of the proposed Resolution, IDAHO COUNTIES RISK MANAGEMENT PROGRAM (ICRMP) JOINT POWERS SUBSCRIBER AGREEMENT. **Councilwoman Ruehle seconded the motion.**

A roll call vote resulted as follows:

| | |
|-------------------------|--------|
| Councilman Aispuro | Absent |
| Councilwoman Ruehle | Yes |
| Councilman Darling | Yes |
| Councilwoman Williamson | Yes |
| Councilman Aitken | Yes |
| Councilman Eddy | Yes |

The motion passed by a unanimous vote of Council present.

F. RESOLUTION NO. 19-47 FUNDING FROM SPOKANE TEACHERS CREDIT UNION (STCU) FOR UTILITY CABINET ART WRAP PROJECT

Grants and Performance Management Administrator Linda Heiss reported that STCU has offered \$7,500 per year for three years, which will fully fund this project. She provided a presentation with a timeline demonstrating that the project will be accomplished in three phases and showed photos of the cabinets to be wrapped during Phase 1 and their locations, along with images of the historic photographs that have been chosen. The Arts Commission and Historic Preservation Commission have identified the cabinets to be wrapped and the historic photographs that will be used, in consultation with Bonner County Historical Society and adjacent business owners. The Arts Commission is reviewing the Call for Art that will be published for the purpose of soliciting art submissions for those boxes that will be wrapped with artwork in Phases 2 and 3. Recommendations will be presented to Council for final approval. The wrap vendor who has provided the lowest cost quote for this work is from Coeur d'Alene. They are familiar with the graffiti-proof material to be used, having completed similar wraps for the City of Coeur d'Alene, also sponsored by STCU.

Councilwoman Williamson thanked staff and Arts Commission Chair Elle Susnis for their work on this project.

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Ms. Heiss replied to **Councilman Aitken** that it is her understanding that the STCU logo will be fairly small. STCU has asked to participate in the production of the wraps as pertains to placement of their logo.

Infrastructure and Development Services Division Manager Amanda Wilson replied to **Councilman Aitken** that, in consultation with Planning and Community Development Director Aaron Qualls, it has been determined that, due to the anticipated small size of the logo and the fact that it is identifying the benefactor of this public art project, there is no conflict with the City's Sign Code for this type of off-site advertising. She also mentioned that proposed Sign Code amendments are on the horizon.

Councilman Eddy and **Councilwoman Ruehle** expressed their appreciation to the Arts Commission and Historic Preservation Commission for their work on this project.

Councilman Eddy moved for approval of the proposed Resolution, FUNDING FROM SPOKANE TEACHERS CREDIT UNION (STCU) FOR UTILITY CABINET ART WRAP PROJECT. **Councilwoman Ruehle seconded the motion.**

A roll call vote resulted as follows:

| | |
|-------------------------|--------|
| Councilwoman Williamson | Yes |
| Councilman Aitken | Yes |
| Councilman Darling | Yes |
| Councilman Eddy | Yes |
| Councilman Aispuro | Absent |
| Councilwoman Ruehle | Yes |

The motion passed by a unanimous vote of Council present.

NEW BUSINESS

G. RESOLUTION NO. 19-48 DEQ SUBAWARD AGREEMENT FOR SOURCE WATER PROTECTION GEOTECHNICAL ANALYSIS

Ms. Heiss reported that the City has received a State of Idaho Department of Environmental Quality (DEQ) source water protection grant in the amount of \$10,000 for a geotechnical analysis that will identify solutions and develop a plan to prevent further erosion and landslides adjacent to the raw reservoir at the diversion dam in the Little Sand Creek Watershed. The City will provide a \$10,000 match, along with indirect contributions. She provided a photograph of the affected area and a chart showing the DEQ funding amount, the City's matching contribution, itemized by personnel, fringe benefits, and contractual costs, with a total budget of \$24,137.42.

Councilwoman Williamson moved for approval of the proposed Resolution, DEQ SUBAWARD AGREEMENT FOR SOURCE WATER PROTECTION GEOTECHNICAL ANALYSIS. **Councilwoman Ruehle seconded the motion.**

A roll call vote resulted as follows:

| | |
|--------------------|--------|
| Councilman Aitken | Yes |
| Councilman Aispuro | Absent |

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| | |
|-------------------------|-----|
| Councilman Eddy | Yes |
| Councilwoman Williamson | Yes |
| Councilman Darling | Yes |
| Councilwoman Ruehle | Yes |

The motion passed by a unanimous vote of Council present.

H. RESOLUTION NO. 19-49 SCHOOL RESOURCE OFFICER AGREEMENT BETWEEN CITY OF SANDPOINT AND LAKE PEND OREILLE SCHOOL DISTRICT #84

City Administrator Jennifer Stapleton reported that this is a two-year agreement with LPOSD, provided within the budget, funding the existing SRO at Sandpoint High School, along with a second SRO, who will be assigned to Sandpoint Middle School and supporting the elementary schools. LPOSD will provide 60% of the officers' salaries, and the City will contribute 40%. There will be another proposal coming to Council soon, for a contract with the City of Kootenai to fund approximately 15% for police services in the City of Kootenai when officers are in the area.

Councilwoman Ruehle stated that she appreciates the embedded presence of an SRO at the Middle School and believes this will be a positive and needed change.

Councilman Aitken moved for approval of the proposed Resolution, SCHOOL RESOURCE OFFICER AGREEMENT BETWEEN CITY OF SANDPOINT AND LAKE PEND OREILLE SCHOOL DISTRICT #84. **Councilman Eddy seconded the motion.**

A roll call vote resulted as follows:

| | |
|-------------------------|--------|
| Councilman Eddy | Yes |
| Councilwoman Williamson | Yes |
| Councilman Darling | Yes |
| Councilman Aitken | Yes |
| Councilwoman Ruehle | Yes |
| Councilman Aispuro | Absent |

The motion passed by a unanimous vote of Council present.

I. FIRE SERVICES UPDATE

Fire Chief Ron Stocking reported that the Selkirk Fire Joint Powers Agreement (JPA) between the City of Sandpoint, Sagle Fire District, and Westside Fire District has been in place since January 2015. Staff has been researching the possibility of realizing cost savings and enhancing the JPA with additional community partners and opportunities to further regionalize fire services, with the plan to incorporate Selkirk Fire. At this time, it is not possible to proceed, as one of the partner agencies has a SFRE grant, which provides substantial funding for firefighting personnel, and the provisions of this grant do not allow for JPA incorporation. He anticipates that this plan is now on hold for a couple of years. In the meantime, the JPA is fully funded for the next year, and staff will continue to look for other regional opportunities.

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ADJOURNMENT

Mayor Rognstad adjourned the regular meeting at 5:59 p.m.

Shelby Rognstad, Mayor

ATTEST:

Melissa Ward, City Clerk

DRAFT