

SANDPOINT URBAN RENEWAL AGENCY
Minutes of Board of Commissioners Meeting
July 2, 2019, 7:30 a.m.
City Hall Council Chambers
1123 Lake St., Sandpoint, Idaho

COMMISSIONERS PRESENT: Eric Paull, Steve Lockwood, Jacob Humble, Tom Bokowy, Kendon Perry, and Aaron Qualls

COMMISSIONERS ABSENT: Marilyn Sabella

CITY STAFF AND OTHERS PRESENT: Infrastructure and Development Services Manager Amanda Wilson, Arts Commission Chair Elle Susnis, and City Clerk Melissa Ward (taking minutes)

The meeting was called to order by Chairman Paull at 7:30 a.m.

I. Approval of Meeting Minutes

The June 4, 2019, minutes from the regular meeting were approved as submitted.

Motion: Commissioner Bokowy
Second: Commissioner Perry
Unanimously approved by Commissioners present.

II. Financial Report

Downtown general account \$464,786.93; Revenue Allocation Fund a/c \$127,967.93; Northern \$2,021,393.74. Downtown loan balance \$479,538.41 (Series 2011), and \$1,445,601.76 (Series 2018). Next payments due 9-15-19.

FY18/19 increment received compared to 18/19 budget. Downtown \$375,355.39 (\$615,825), Northern \$373,110.73 (\$600,780).

Increment received in June: **\$37,615.44** Northern: **\$6,935.11** Downtown.

Invoice not project specific: \$1,700.00 – Progress payment dm-t 2018/19 audit. *ACTION ITEM*

Motion: Commissioner Lockwood
Second: Commissioner Perry
Unanimously approved by Commissioners present.

III. Old Business

1. and 2. Downtown Streets and Engineering

Ms. Wilson reported that Downtown Phase II construction bids are due July 11, with the plan to take to City Council on July 17 for bid and contract award. Work is scheduled to begin just after Labor Day, September 3. Initial road closure: from First at the north side of Main, then north on First and around Cedar to Second. This is to accommodate a downtown event in early September. After September 15, full work zone closure. There was good turnout for the pre-bid meeting last week. Two additive alternates: 1) Feature intersection at Main and First, including colored

concrete crosswalks. This option was bid during Phase I, and the estimates, at that time, were fairly high. 2) Accelerate schedule to accomplish completion of project by the end of November. An addendum will be issued to make this an optional alternate; currently it is not. Otherwise, the four timeline milestones are: 1) October 30 - winter-ready, 2) November 26 - all sidewalks / pedestrian pathways installed, even if temporary, 3) winter shutdown through mid-march, and 4) May 14 – substantial completion. All work completed by June 2.

In response to Commissioner Lockwood's concern regarding colored crosswalks and darker concrete creating a challenge for the visually impaired, Ms. Wilson stated that it's likely this feature will not be realized, as it may not be affordable, but this concern will certainly be taken into consideration. With public accommodations increasing the costs of this project, it's more likely that thermoplastic and other traditional materials will be used. An artistic feature in the center of the intersection may be considered, as previously discussed.

3. Art

a) Silver Box Project – Ms. Susnis reported that the extended call for artists closed on June 28. The Arts Commission will review the results during their next meeting.

b) Schweitzer Roundabout Public Art – Ms. Susnis reported that installation of the art piece in the middle of the roundabout is complete. Commissioner Qualls reported that landscaping and lighting design cost estimates are pending. The lighting design may be altered, as it has been observed that the area is already fairly well-lit from overhead lights. It's possible some blue lighting may be incorporated, as has been done on the south side of town. The final invoice from the artist is expected for approval next meeting. Additional fill was needed, so the budget for landscaping and lighting may be tight.

In response to Commissioner Bokowy's and others' observation that the directional signs at the roundabout are distracting and take away from the impact of the artwork, Ms. Wilson pointed out that this is a safety and liability issue, but she will check with the engineers to see if there are any options available.

4. Northern Urban Renewal District Update – Ms. Wilson reported that a preliminary survey, using drones, has been done, seeking a better sense of the topography and transportation and drainage issues present along Great Northern Road that are impacting development. Funds are proposed for inclusion in the FY2020 budget in order to move forward with preliminary engineering and assessment. In response to Chairman Paull's question as to whether it's permissible to "dry up" the lands in this area, Ms. Wilson responded that, if it is determined that this is an actual wetland area, there are wetland mitigation banks, for instance, that can be utilized to offset any wetlands removed.

IV. New Business

1. 2019/20 Budget

A Budget Committee of three was formed and will meet the week of July 15: Chairman Paull, Commissioner Bokowy, and Commissioner Perry. Chairman Paull will meet with the City Administrator in advance.

V. Adjourn: The meeting adjourned at 7:47 a.m.