



## **Agenda Report**

**DATE:** July 31, 2019

**TO:** MAYOR AND CITY COUNCIL

**FROM:** Sarah Lynds, Director of Finance/Treasurer

**SUBJECT:** ERP - Financial Software Implementation Update (for information only)

**DESCRIPTION/BACKGROUND:** At the February 20, 2019 Council meeting the City Council approved the City to move forward with a contract with BSA to implement a new ERP system. A staff update on progress will be provided at the August 7<sup>th</sup> Council meeting.

Key items to be discussed:

- Update on progress and timelines
- Utility Billing payment processing brought back in-house
- City Customer and Employee online portals
- Go Live dates

**REPORT REVIEW:** None

**ATTACHMENTS:** None