

CITY COUNCIL AGENDA REQUEST FORM

Today's date: 7 / 5 / 19

Date of meeting 7 / 17 / 19

(City Council meetings are held the 1st and 3rd Wednesday of each month.)


Name of Citizen, Organization, Elected Official, or Department Head making request:
Selkirks Pend Oreille Transit Authority (SPOT)

Address: 31656 Hwy 200, PO Box 8 Ponderay, ID

Phone number and email address: 208-263-3557 slynds@sandpointidaho.gov

Authorized by: Sarah Lynds, Director of Finance

name of City official



City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

Subject: Request matching funds in the amount of \$75,000

Summary of what is being requested: Funds to support continued shuttle services.

The following information **MUST** be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city?
Yes or No

If yes, in what way? _____

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Have they been contacted?
Yes or No

3. Is there a need for a general public information or public involvement plan? **Yes or No**

If yes, please specify and suggest a method to accomplish the plan:

4. Is an enforcement plan needed? **Yes or No** Additional funds needed? **Yes or No**

5. Have all the affected departments been informed about this agenda item? **Yes or No**

This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

City of Sandpoint Agenda Report

DATE: July 5, 2019

TO: MAYOR AND CITY COUNCIL

FROM: Sarah Lynds, Director of Finance/Treasurer

SUBJECT: SPOT FY 2020 Funding Request

DESCRIPTION/BACKGROUND:

The Selkirk-Pend Oreille Transit Authority (“SPOT”) was created by a Joint Powers Agreement to which the City of Sandpoint is a member. SPOT was created to establish, implement, maintain, fund and operate a public transportation system for the benefit of the members’ commuter, residents and visitors.

The financial operations, including a preliminary annual operating budget, is overseen by the Board of the SPOT and the JPA requires that a preliminary budget be submitted to the members of the JPA prior to April 10th each year. The SPOT Board determines the pro-rata share of each member and establishes the time period for when the payment is due. Payment is subject to the governing board of each member, which in the case of the City of Sandpoint is the City Council.

SPOT has requested a contribution in the amount of \$75,000 from the City of Sandpoint for Fiscal Year 2020. Last year’s contribution was \$75,000. In addition to presenting this request, SPOT will also provide an annual report of operations and financial affairs as required by the JPA.

STAFF RECOMMENDATION: To authorize amount and payment of FY2020 City of Sandpoint allocation to SPOT

ACTION: Authorize amount and payment of FY2020 City of Sandpoint allocation to SPOT

WILL THERE BE ANY FINANCIAL IMPACT? Yes

HAS THE ITEM BEEN BUDGETED? Yes

ATTACHMENTS: SPOT FY2020 funding request



Selkirks-Pend Oreille Transit Authority
31656 Hwy 200, Box 8, Ponderay, Idaho 83852, 208-263-3774

June 7, 2019

City of Sandpoint
Melissa Ward, City Clerk
1123 Lake St.
Sandpoint, Idaho 83864

Re: Annual Support Request

Dear Mayor and City Council,

On behalf of the SPOT Board, I thank you for your support for SPOT. The match provided by our local partners is necessary for SPOT to continue to receive funding from the State of Idaho.

SPOT is committed to improving our service level and ridership. Some recent highlights of our service include:

- SPOT put two new buses into service in June for the Blue and Green fixed routes, replacing buses with over 225,000 miles on them. The fixed routes totaled 61,269 rides in 2018.
- Our service to the Schweitzer Village started on February 14. The service start date was delayed due to late delivery of the buses for the route. In the seven weeks that the route operated, we provided 19,245 rides. Schweitzer provided the match for the bus purchases and the operating costs.
- We have installed two bus shelters in Sandpoint (Library and Jeff Jones Square), and are planning to install one additional shelter in Sandpoint this year. We are also working with Amanda Wilson on locations for benches at some of our stops in Sandpoint.
- SPOT has been awarded a grant that will allow us to improve our marketing efforts in 2020 to improve our ridership.

SPOT is requesting \$75,000 from the City of Sandpoint for the 2019-2020 year, the same amount as last year.

Please let me know if you need any additional information. We appreciate your continued support.

Respectfully,


Nancy Lewis, SPOT Board Chair

