

**SANDPOINT ARTS COMMISSION MEETING
TUESDAY, OCTOBER 9, 2018
4:00 PM CITY HALL UPSTAIRS CONFERENCE ROOM
1123 LAKE STREET**

COMMISSION MEMBERS PRESENT: Barry Burges, Matt Kerr, Elle Susnis, Megan Cherry

COUNCIL/STAFF MEMBERS PRESENT: City Staff liaison Aaron Qualls, Zachary Kadin – Minutes, Councilman Tom Eddy

COUNCIL/COMMISSION MEMBERS ABSENT: Elinor Allen (student liaison), Tammy Farmin, Carol Kovalchuk, Jacqui Scoggin, Dyno Wahl

Chairman Susnis called the meeting to order at 4:04 pm.

Matters from the Public: None

Approval of Minutes:

Cherry moved and Kerr seconded to approve the minutes as amended of August 12, 2018.

Motion passes unanimously by those present.

New Business:

1. *Financial report update:*
 - a. *Downtown District:*
\$87,958.77 remaining.
 - b. *Northern District:*
\$108,728.57 remaining.

Old Business:

1. *Schweitzer Roundabout Art Landscaping/Lighting*

Qualls stated he is still waiting for the as built to know where the infrastructure is, and is not able to move forward until they are received. Qualls continued that if Avista will not require a separate meter, saving roughly \$5,000.00, however, if a water meter does need to be installed, it will need to be purchased from the City of Sandpoint.

Susnis asked if Troy Pillow has expressed any concerns about the delay altering his timeline. Qualls stated that Troy Pillow has not expressed any concerns to him.

2. *Silver Box Project Timeline Revision*

Qualls stated the revised timeline has been posted on the server. He will have to meet with the Amanda Wilson, the Public Works Director, to finalize the installation of the silver boxes. He hopes to have them installed in November.

Cherry asked if the Commission will be able to specify dates on the draft timeline before the RFP is posted. Qualls stated that they would be able to.

3. *Public Art Policy*

The Commission went over and made clarifications and corrected grammatical errors to the following sections of the SAC Public Art Policy update draft:

- Changes were made to Application of Public Art Monies: Exclusions
- SAC Project Group Procedures & Responsibilities
- Selection Panel Appointments for Specific Projects
- Selection Criteria
- Relocation, Modification and Deaccessioning of Artwork

Aaron left at 4:46pm

Matters from the Commission/Staff

Panida Mural Update:

Susnis stated that the Panida Board decided to forego the mural project at this time.

Updated from the Northwest Public Art Consortium (NOWPAC) Conference:

Susnis stated large and small cities were represented during the conference. The maintenance of public art projects was stressed throughout the conference. A maintenance schedule should be developed from the time the art work has been installed.

Kerr questioned what department maintains the art projects once they have been installed. Susnis stated the Public Works Department does a majority of the maintenance, and sometimes the Parks and Recreation Department.

Cherry stated that the first step in developing a maintenance schedule for the existing public art pieces in Sandpoint will be creating an inventory of the existing collection.

Susnis stated that each art piece has a lifespan that should be accounted for when it is installed and in the maintenance schedule. Susnis continued that temporary public art has been utilized by other communities. Sandpoint could utilize temporary art in the form of chalk art, or hanging items from trees that are easily removed and do not damage the trees. Sandpoint Arts Commission is fortunate to have the amount of available funds to work with.

Meeting adjourned at 5:16pm.