



Sandpoint Silver Box/Sculpture Walk 2018 RFP

Project and Location

The Sandpoint Arts Commission invites artists to apply for the Silver Box Project, an art on loan program and competition. Three sculptures will be selected by jury process for an approximately one year loan. The artwork will be mounted on stainless steel bases located in Downtown Sandpoint. These sculptures will be included in the Sandpoint Sculpture Walk and be promoted through print and social media. Selected artwork/artists will receive a \$500 honorarium and the three sculptures selected will be competing for up to \$350 total in cash prize awards.

Draft Timeline

Early Jan, 2019	RFP Released
Feb, 2019	Artist Submission Deadline
March, 2019	3 artworks/artists chosen by Selection Panel
Early April, 2019	Contract sent to Artists
Late April / Early May, 2019	Installation of art

Eligibility

The project is open to all artists residing in the United States regardless of race, color, religion, national origin, gender, age, marital status, or physical or mental disability, etc. Local and Regional artists may be given preference. Artist teams are eligible to apply, including teams of artists from multiple disciplines. Selection panelists and their immediate family members are not eligible for participation. Artists must be 18 years of age.

The Artwork / Selection Criteria

- The artwork must be an original work of art made by the submitting artist. The artist must own the rights to the artwork and artwork must be available for the duration of the approximate one year contract.
- The artwork may not contain advertising, religious references, sexual content, negative imagery, or convey political partisanship.
- Artwork must be durable in outdoor conditions and surfaces must not be prone to environmental degradation, e.g. unsealed rust.
- The artwork shall not have kinetic elements or water features.
- Artwork must be structurally safe for display in public and must not have the potential to cause injury. All components must be securely fastened.
- Artwork must arrive in the same condition as portrayed in the application photographs. The commission reserves the right to refuse artwork if it does not match the photographs submitted.
- Artwork minimum size: 24" x 24" x 24", maximum size, 48" x 48" x 48".
- The footprint of the artwork must be able to be securely bolted onto a 16" x 16" x 1/4" powder coated steel attachment plate. The city will provide a mounting plate template pdf at time of selection. Installation method for artwork should be welded tabs or a similar easy install method using bolts.
- Artwork must weigh no more than 300 pounds.

Submissions

Applications must be received through the CaFE website (www.callforentry.org) no later than 11:59 PST on May 31, 2018.

The Artist may submit up to three sculptures, but must present each piece in a separate application. Applications containing more than one sculpture will be disqualified. Each application must include:

- A resume and references
- Two or three (2-3) clearly identified images or videos of a single work of art.
- Artist must include a description of the submitted work including medium, dimensions, weight, title, date of construction, cleaning and maintenance instructions, stated insurance value and sale price.
- Only completed original artwork will be considered.

Acceptable File Types: Find complete information and details at CaFE Media Prep

Images: JPEG, minimum 1920 pixels, maximum 3MB

Video: 3GP, WMV, AVI, MOV, MPG, MP4 Minimum 640x480, Maximum 100MB.

Selection Process

Selection Panel will consist of the following:

Voting Members:

- Sandpoint Arts Commission Project Leader
- 3 Arts Professionals, two of whom must be artists
- 2 Citizens from the City of Sandpoint
- 1 Sandpoint Arts Commission member

Non- Voting Members:

- 1 City Staff Member
- 1 City Council Member

Budget & Payment Schedule

Each selected artist will be provided \$500 for the provision, installation and removal of the art. The city will receive a 10% commission if art work is sold as a result of project participation.

There will be 3 cash prizes associated with the People's Choice Award: 1st Place, \$350; 2 runners up, \$100 each.

Artist Responsibilities

- Must accompany their artwork to city and complete the installation of artwork. All works must be ready for exhibition no later than July 31, 2018.
- Must complete and sign the Voluntary Artist Loan Agreement with the City of Sandpoint.
- Provide instructions for maintenance of the artwork.
- Provide information on request for website, brochure and other promotional materials.
- Maintain up to date contact information with the city for correspondence.

City Responsibilities

- Pay \$500 provision to the selected artists for the provision, installation and removal of the artwork.
- Provide limited liability insurance for the artwork.
- Maintain the artwork according to the specifications outlined by the artist.
- Promote the artwork and artist including, but not limited to:
 1. Inclusion in printed and downloadable Sculpture Walk brochures.
 2. Recognition on the City of Sandpoint's website.
 3. A plaque/signage at the base of the artwork.
 4. Include the artist and highlight the sculpture at any Sculpture Walk event or reception.

Contact Information

City Liaison to the Sandpoint Arts Commission:

Aaron Qualls: Director of Planning & Economic Development

City of Sandpoint

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<http://facebook.com/cityofsandpoint>

<http://www.sandpointidaho.gov>

The City of Sandpoint reserves the right to change the dates of the project timeline, to modify this solicitation to request additional information or proposals from any or all participating artists, to re-open the competition and/or to accept or reject, at any time prior to the commissioning of a work, any or all design proposals.