

No: 06-16
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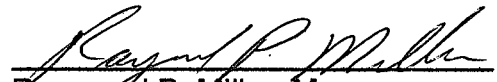
RESOLUTION
OF THE CITY COUNCIL
CITY OF SANDPOINT

TITLE: CITY OF SANDPOINT PUBLIC ART POLICY

WHEREAS: A Public Art Policy setting procedures for the city's public art program has been submitted by the Sandpoint Arts Commission; and,

WHEREAS: Said Policy is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Sandpoint Public Art Policy, which is attached hereto and made a part hereof as if fully incorporated herein, is hereby adopted, effective immediately.


Raymond P. Miller, Mayor

ATTEST:


Maree Peck, City Clerk

City Council Members:

	YES	NO	ABSTAIN	ABSENT
1. Boge	X			
2. Elliott Motion	X			
3. Spickelmire Second	X			
4. Lamson				X
5. Lockwood	X			
6. Newton	X			

City of Sandpoint Public Art Policy

MISSION STATEMENT

The purpose of the public art program is to enhance the public spaces of the City of Sandpoint by the introduction of art into the City environment and to promote the City as a center for artistic and cultural excellence by such provision.

1 Purpose and Goals

Artists can be valuable members of planning or design teams and primary resources in the revitalization of the downtown and revitalization/development of neighborhoods throughout the city.

The goals of the Public Art Program include broadening the role of the artist in the community by:

- Advancing Sandpoint as an arts and cultural destination;
- Ensuring those responsible for the selection and placement of public art are broadly representative of the community;
- Recognizing the achievements and excellence of outstanding artists and increasing public access to their works;
- Developing a public collection of artworks with strong inherent aesthetic quality, representing diverse communities, and a wide range of artistic style and disciplines;
- Providing opportunities for artists to advance their art forms;
- Ensuring that public agencies and community representatives participate in the selection of public art.

2 Sandpoint Arts Commission

Proposed public art projects on City of Sandpoint property shall be reviewed by the Sandpoint Arts Commission ("SAC").

It is the purpose of SAC to act in an advisory capacity to the Mayor and City Council to create and maintain an atmosphere conducive to the fullest expression of all forms of the arts in order to enrich the lives of all Sandpoint citizens and visitors through public art.

- A. Advisory responsibilities include:
 - 1. Initiation of public art projects;
 - 2. Collaborating with city staff, agency representatives and project architect/landscape architects to identify possible projects;
 - 3. Recommendation of selection panel members;
 - 4. Recommendation of direction of project and finalists;
 - 5. Receipt of report on finalist/selected work.
- B. SAC may initiate monies for the Public Art Fund, through fundraising efforts and grant writing.

3 Dedication and Disbursement of Funds

- A. Monies collected for public art will be held in the City's general fund and dedicated as such by the City. Sources for public art monies may include:
 - Private donations
 - Donations from the City or other public entities
 - Monies from grants
 - A Percent for Art Program
 - Fundraising efforts
- B. The City Council is responsible for approving contracts with artists and authorizing payment.

4 Conflict of Interest

- A. Existence of a conflict of interest requires recusal from participation in the selection and recommendation process.
- B. It is a conflict of interest for a SAC member, or a person with whom he/she shares a household or professionally represents, is involved in a project that comes before the commission.
- C. No member of a project's architect's firm may submit a public art proposal for that project.
- D. No artist appointed to a selection panel for a project may submit a public art proposal for that project.

5 Application of Public Art Monies: Inclusions

Monies collected for public art may be spent for:

- A. Finalist proposals and travel expenses.
- B. Artist's fees for design, production and installation.
- C. Administration.
- D. Education activities.
- E. Creation of an inventory of public art.
- F. Dedications and publicity.
- G. Identification plaques and labels.
- H. Frames, mats, mounting, anchorage, pedestals, cases or other materials necessary for the installation and/or security of the work.

- I. Slides and other documentation.
- J. Insurance.
- K. Fees for consultants to a selection panel or SAC.
- L. Maintenance.

6 Application of Public Art Monies: Exclusions

Public Art Fund monies may not be spent for:

- A. Artworks which are not original.
- B. Decorative or functional elements designed by project architects, landscape architects or their consultants, without artist collaboration;
- C. Art objects which are mass produced of standard design, such as playground equipment or fountains;
- D. Directional elements such as signs, maps and color coding, unless designed and/or executed by an artist;
- E. Standard Architect's/Landscape Architect's/Engineer's fees

7 Selection Panel Appointments for Specific Projects

- A. Method of Appointment:
Upon identification of a specific project, SAC recommends selection panel members to the Mayor. SAC takes into account the established formula listed below, requests by individuals to serve, and staff recommendations. Selection panel members shall serve at the discretion of the Mayor.
- B. Panel structure consists of seven members:
 - 1. Voting members:
 - a. The project's representative, i.e., the project's architect or landscape architect or engineer or the project manager;
 - b. At least three arts professionals, two of whom must be artists;
 - c. Two citizens from the City of Sandpoint; and
 - d. One SAC member, elected by a majority vote of SAC
 - 2. Non-voting members:
 - a. City Council member; and
 - b. City staff.
 - 3. For complex projects, a selection panel may appoint a sub-committee to make recommendations to the full panel. At least two of the sub-committee members must be artists.
 - 4. Length of term:
Each panel serves through the completion of one public art project or such other term as may be set by SAC at the time of appointment.

8 SAC Procedures & Responsibilities

- A. SAC holds an orientation for each selection panel which may include a public art slide show and a review of the specific project.
- B. SAC:
 - 1. Develops the project's goals and sites for artwork.
 - 2. Determines a method for selecting an artist:

- a. Open Competition: Any artist or design team may apply, subject to limitations established by SAC;
- b. Invitation: One or more artists are invited to submit proposals.
- 3. Recommends the site and budget.
- 4. If the selection process includes commissioned work, SAC:
 - a. Writes and publicly announces a "Call to Artists";
 - b. Schedules a selection panel to review the applications and make a recommendation to SAC;
 - c. Considers recommendations of the selection panel.
- 6. Selects the finalists and their work, and reports this information to the Administrative Committee for a recommendation to the City Council.
- 7. If approved by the City Council, the completed artwork becomes property of the City of Sandpoint.

9 Selection Panel Procedures & Responsibilities

- A. Invites applicants responding to SAC "Call to Artists".
- B. Allows finalists to make personal presentations, if necessary.
- C. From the proposals received, the Selection Panel approves finalists and finalist(s) for the project; or
- D. Make no recommendation from submitted applications and requests that SAC reopen the "Call to Artists."

10 Selection Criteria

- A. Criteria for artists may include the following:
 - 1. Project proposal
 - 2. Previous artwork
 - 3. Career history and professional accomplishments
 - 4. Design Team Projects. In addition to the above Selection Criteria, additional criteria to be considered for selecting artists for design teams may include but not be limited to the following:
 - a) Proven ability to work effectively in collaborative situations;
 - b) Experience in architecture or landscaped-based projects;
 - c) Experience working with design professionals and integrating artistic concepts into construction documents.
- B. Criteria for artwork shall include consideration of the following:
 - 1. Artistic quality, the strength of the artist's concept, vision, craftsmanship and originality of the artwork.
 - 2. Context, architectural, historical, geographical and socio-cultural context of the site.
 - 3. Permanence, the structural and surface soundness, warranty provisions and the inherent resistance to theft, vandalism, weathering, and excessive maintenance or repair costs.
 - 4. Diversity.
 - 5. Feasibility, project budget, fee schedule, artist's experience, permanence of materials, construction schedule and city permitting.
 - 6. Local artists may be given preference.

7. **Public safety: each work shall be evaluated to ensure that it does not present a hazard to public safety.**

11 Placement and Relocation of Artwork

If relocation of public artwork becomes necessary, SAC, in consultation with the City of Sandpoint, may recommend relocation of the artwork for one or more of the following reasons:

1. The condition or security of the artwork can no longer be reasonably guaranteed at its current site.
2. The artwork has become a hazard to public safety in its current site.
3. The site has changed so that the artwork is no longer compatible with the site.
4. A more appropriate location has been identified.

12 Maintenance of Public Art

SAC will assist in the creation of an inventory and the maintenance of all public artwork in the City of Sandpoint.