

**WATER RULES AND REGULATIONS  
2016**

**RULES AND REGULATIONS  
AND  
MAIN EXTENSION POLICIES AND PROCEDURES  
FOR  
THE CITY OF SANDPOINT WATER DEPARTMENT**

**SECTION I. RULES AND REGULATIONS**

- A. Definitions
- B. New Service Connections
- C. Replacement, Upgrading, or Enlargement of Service Connections
- D. Service Piping on Customer's Premises
- E. Delivery of Service, Billing and Restriction of Use
- F. Service Orders, User Credits, and After Hours Charges
- G. Miscellaneous Provisions
- H. Seasonal Water Users

**SECTION II. MAIN EXTENSION POLICIES**

- A. Application for Extension
- B. Plans Required
- C. Easement Required
- D. Applicant's Responsibilities
- E. City's Responsibilities
- F. Main Size
- G. Miscellaneous

**EXHIBIT "A": CHARGES, RATES AND FEES AND EXCLUDED LOTS**

**EXHIBIT "B": WATER AGREEMENT**

**WATER RULES AND REGULATIONS  
2016**

**SECTION I**

**RULES AND REGULATIONS**

These rules and regulations are to be a part of the contract between the City of Sandpoint (hereinafter referred to as "City") and every New User or User for the delivery and use of any water service within the City's water service area as designated by that map denominated "City of Sandpoint Water Service Area", New User or User who agrees in making application for water service to be bound thereby.

Charges, rates and fees applicable to the City of Sandpoint's water system, the Meter Size Factor (MSF) and the Water New User Facility Fee Schedule are found in **Exhibit "A"**. Prior to connecting to the City's water system, a Water Agreement (**Exhibit "B"**) shall be executed between the City and the applicant and all applicable fees paid.

**A. DEFINITIONS**

Unless the context specifically indicates otherwise, the meaning of terms used in these rules and regulations shall be as follows:

- |                         |  |
|-------------------------|--|
| APPLICANT:              | The person who submits an application to the City for any connection to or for water service from the domestic water system.   |
| CITY:                   | The City of Sandpoint or its authorized representative.  |
| DOMESTIC WATER SYSTEM:  | All mains, pipes and structures through which domestic water is distributed, including pumping stations, treatment plants, reservoirs, storage tanks and appurtenances, collectively or severally, actually used or intended for use for the purpose of furnishing water for domestic use. |
| MAIN EXTENSION:         | All proposed extensions of the water mains of the domestic water system to serve the City of Sandpoint water service area.   |
| METER SIZE FACTOR (MSF) | A measurement of the relative capacity of different sized water meters. A 5/8" x 3/4" meter, the typical residential meter size shall have a MSF of 1. See Exhibit B for a listing of Meter Size Factor for other meter sizes.   |

**WATER RULES AND REGULATIONS  
2016**

MUNICIPAL WATER SYSTEM PLAN:	Maps, plans, and outlines for extension of the domestic water system as they may be set by resolution adopted by the Sandpoint City Council.
NEW USER OR USER:	Any person, individual, firm, company, association, society, corporation, owner or occupant who purchases water from the domestic water system.
OCCUPANT:	The tenant or leaseholder who occupies the property of an owner which is served by the domestic water system.
OWNER:	The holder of real property served by the domestic water system.
PRIVATE FIRE SERVICE:	A sprinkler system, for fire protection purposes, consisting of an integrated system of underground and overhead piping designed in accordance with fire protection engineering standards, one (1) or more automatic water supplies, and devices, activated by heat from a fire, which discharge water over the fire area.
SEASONAL WATER USER:	Any water used, as herein defined, who uses water only at certain seasons, or fairly definite portions of the year, and does not use water throughout the entire year.
SERVICE CONNECTION:	That portion of a water service line that runs from its connection with the water main to and including the corporation stop and/or valve box and meter that is installed in the service line. The service connection will, if feasible, be installed within the limits of the public right of way or utility easement and, after installation, it shall be owned and maintained by the City. A service connection line shall not exceed 4" in diameter.
SHALL/MAY:	"Shall" is mandatory; "may" is permissive.
WATER MAIN:	Any pipeline owned by the City for the purposes of transportation and/or distribution of water to serve more than one (1) water user.
WATER NEW USER FACILITY FEE	A fee which is as nearly as possible proportionate to the investment of all water users of the domestic water system in the operation, maintenance, repair and replacement of the existing domestic water system facilities

**WATER RULES AND REGULATIONS  
2016**

**B. NEW SERVICE CONNECTIONS**

**1. Application for New Connection**

All applications for service connections shall be made in writing on a form provided by the City for that purpose by the applicant or authorized agent of the applicant for the premises to be served. Where the City has distribution mains of sufficient size in place along the street or road adjacent to the applicant's premises to furnish the service desired, the service connections shall be installed by the City and shall include necessary piping, curb stop, and meter box and/or remote reader as appropriate.

The City shall be responsible only for the installation and maintenance of that portion of any water service pipe from the water main to and including the curb valve nearest the water main. The City shall install said curb valve on City right of way or easement at a location convenient to the City. The City shall not extend a service line along a right of way or easement to a customer's property line where such an extension would be on the customer's side of the curb valve nearest the water main.

**2. Denial of Application for New Connection**

Except as other provided by these rules and regulations, the City may refuse:

- a. To install a service connection of larger size than, in its opinion, is necessary to properly serve the premises;
- b. To install a service connection which the City reasonably determines will work an undue hardship on the City or its existing users;
- c. To install one service connection to serve more than one (1) building or premises except in specific instances as may be defined in Section I-B-3-b of these Rules and Regulations;
- d. To connect a service connection to the user's plumbing where the depth of the service line is less than four feet (4') deep;
- e. To connect to any service, main or other appurtenances which the City reasonably determines does not conform to good engineering design or meet the standard specifications of the City as set forth in Section II hereof; or
- f. To install individual service connections within a newly developed area unless the connections conform with the standards as set forth in Section II hereof.

**WATER RULES AND REGULATIONS  
2016**

- g. To install a service connection, unless a valid building permit for the lot requiring service has been received.

3. Miscellaneous Provisions

- a. For a multi-building apartment complex, a multi-unit apartment building, a mobile home park, or other building or tract of real property which the City reasonably determines requires individual metering, which is under the ownership of one legal entity, and where there is a showing that there is little likelihood of subdividing the area upon which the buildings or rental mobile homes are located, and where the same is not intersected by streets, alleys or other public thoroughfares, the City may install one (1) or more meters of sufficient size to adequately serve domestic water. The City shall determine the location, number and size of the meter(s) necessary for such service. The owner shall not charge any user residing in the same more than a pro-rata share of the monthly water charge of the City.

**C. REPLACEMENT, UPGRADE, OR ENLARGEMENT OF SERVICE CONNECTIONS**

**1. Costs Borne by the City for Replacement or Enlargement**

The City shall, at its own expense, replace or enlarge service connections whenever it is necessary to change the location of any service connection due to relocation or abandonment of the City's mains. The City shall also furnish all material and perform all work inside public rights of way or permanent easements necessary to connect to the new service.

**2. Costs Borne by User for Replacement or Enlargement**

Cost of replacement or enlargement of service connections shall be borne by the user whenever any service connection is relocated or enlarged at the request of the user and for the user's convenience. The user shall, prior to such replacement or enlargement, deposit with the City the appropriate fees set by resolution adopted by the City Council.

**3. Costs Borne by User for Upgrade**

Cost to upgrade an existing service connection to include a water meter, meter box, shutoff, and/or remote reader as appropriate for a domestic water user as required by Title 7, Chapter 6, of the Sandpoint Code, whether requested by the user or not, shall be paid by the user.

**4. Miscellaneous Provisions**

Enlargement of any service connection shall be made by the City only after such time that the user's plumbing inside his premises shall have been

**WATER RULES AND REGULATIONS  
2016**

enlarged sufficiently to accommodate the additional capacity and the appropriate fees have been paid.

**D. SERVICE PIPING ON CUSTOMER'S PREMISES**

**1. Ownership and Maintenance**

The user shall install and maintain at his own expense all pipes and other plumbing within the boundary line of his premises. All meters connected to the City's water system shall be purchased from the City. Water service may be discontinued to any user who has any other meter installed.

**2. Meter Location**

An in-ground water meter shall be installed by the City within the Right-of-Way. Existing meters installed within the premises of a building shall be allowed to continue until such time as the City installs a meter at the right-of-way.

**3. Stop Valves**

Stop valves shall be installed by the owner on the owner's service line in a place always accessible and so located as to permit shutting off the water for the entire premises with the least possible delay. All persons on the premises are encouraged to become familiar with its location and use.

**4. Pressure Relief Valves/ Backflow Prevention Devices**

All persons having boilers, water tanks, irrigation systems or other equipment supplied by direct pressure from the City's mains shall install the appropriate backflow prevention device and pressure relief valve to prevent excess pressure forcing hot water and steam back into water meter and mains of the City. All damage to the City's property resulting from failure of the user to properly equip plumbing with backflow prevention and a relief valve shall be billed to the user and if such damage results on two (2) occasions at the same premises, the City may discontinue all service until the necessary correction is made so as to prevent a reoccurrence.

**5. Leaks on User's Premises**

The City shall not be obligated to perform any services whatsoever in locating leaks or other trouble inside the user's premises.

**6. Special Service Calls**

If the City is requested to turn a user's water off or on to enable repairs to be made to the user's pipes or to allow services by others, the user shall be charged according to fees set by resolution adopted by the City Council.

**WATER RULES AND REGULATIONS  
2016**

**7. Access to Property**

All properly identified employees, officers or agents of the City shall have free access at all reasonable hours to any and all parts of property and buildings supplied by water, for the purpose of installing meters and other appurtenances required by the City, reading meters, inspection, or repairing or removing any property of the City's which may have been installed thereon. The water supply shall be shut off from all premises where such access is refused and not turned on again until such access is allowed, pursuant to the procedures outlined in Title 7 Chapter 6 of the Sandpoint City Code.

**8. Use of Private Fire Service**

The use of water through an unmetered private fire service, except for testing purposes, is not allowed. The City may, at its option, seal the valves on such fire lines or place meters at any time and bill the user for all unauthorized use as provided in the City's rates. Any violation of this regulation shall be sufficient cause for the City to discontinue the service until satisfactory arrangements have been made concerning payment for water drawn from such fire service in the past and up until the time of disconnection.

**9. Private Water Supply**

When the premises served by the City is also served in any manner from another or private water supply of any kind, the user's plumbing shall be so constructed so that entirely separate plumbing systems shall be provided for each water source. Cross-connection of the City water system with a private water supply of any kind is prohibited.

**E. DELIVERY OF SERVICE, BILLING AND RESTRICTION OF USE**

**1. Service**

The City shall endeavor at all times to render adequate service to its customers in accordance with the general rules and regulations as they affect the operation of water utilities.

**2. Interruption of Service**

The City reserves the right at any time, upon notice, to shut off the water supply for repairs, extensions, and other reasons, and, in emergencies, may do so without notice. The City shall at all times use reasonable diligence and care to prevent interruption of the water supply.

**3. Restriction of Use**

The City may restrict the use of water for air conditioning and refrigeration by requiring the installation of recirculation pumps. In cases of emergency or during periods of water shortage, the City may, with the approval of the

**WATER RULES AND REGULATIONS  
2016**

mayor and council, restrict the use of water for any purpose.

**4. Stopped Meters**

Should a meter fail to register, the water used will be estimated as either that of the same month of the previous year or the average of the preceding three (3) months. The City shall replace defective meters at no charge to the user.

**5. Billing**

Users shall be billed every month in accordance with rates set by resolution adopted by the City Council. All water bills are due and payable upon presentation and become delinquent the 25<sup>th</sup> day of the month that the bill is due. Delinquent accounts shall be subject to disconnection for nonpayment as provided in Title 7, Chapter 6, of the Sandpoint City Code.

All accounts shall be registered in and kept in the property owner's name.

Billing may be made to the property owner's address or the occupant's address. The property owner shall, at all times, be responsible for payment on the account to the City.

When the water is turned off for a user who is vacating the premises or at a user's request during the calendar month, the final billing for a vacating user and/or the first billing for a new user shall be prorated based upon the portion of month for which service is provided.

**6. Discontinuance of Service**

If the users violate the conditions under which the City renders service under these rules and regulations or the requirements or law of government agencies pertaining to utility service, or if the user fails upon request from the City to pay a past due bill for service, the City may discontinue service as provided in Title 7, Chapter 6, of the Sandpoint City Code.

In addition to discontinuance of service for nonpayment, the City reserves the right to discontinue service upon notice for any of the following reasons:

- a. For the use of water for any property or purpose other than that described in the application made therefore.
- b. For tampering with any service pipe, meter installation, seal or any other facilities of the City.
- c. For use of equipment which adversely affects the City's service to its other users.



**WATER RULES AND REGULATIONS  
2016**

- d. For refusal of reasonable access to property to the agent or employee of the City for the purpose of inspecting the facilities or for testing, reading, maintaining or removing meters.
- e. As provided under sub-sections E-7 and E-8 below, the right to discontinue service for any of the above reasons may be exercised whenever and as often as such reasons may occur, and neither delay nor omission on the part of the City to enforce these rules at any one or more times shall be deemed a waiver of its right to enforce the same at any time, so long as the reason continues.

**7. User Responsibility**

Owners of premises with one (1) or more buildings, stores, apartments or other divisions of like or similar character, all of which are served from one (1) service connection, may continue to be so served and shall be held responsible for the entire water charges.

If the owner desires to cease being responsible for water bills for such places and desires that the occupant of each division be responsible for his respective bill, the owner shall, at his own expense, make the piping changes, and have installed by the City a meter to provide metered service to each unit. The user(s) to be serviced individually must make appropriate application for service to permit the City, to its satisfaction, to serve each division or occupant separate from the other occupants in the same building.

Should an owner refuse to make the necessary plumbing changes to conform with the above requirements or should the owner refuse to accept responsibility for payment of the entire water charges, water service shall be discontinued until the requirements are complied with.

**8. Waste**

Water consumed under any service application shall not be allowed to run to waste for any purpose including but not limited to imperfect water stops, valves, or leaky pipes not under the jurisdiction of the City, or to prevent pipes from freezing, or for cooling purposes. All privately-owned service pipes and fixtures within the premises of the user must be maintained in good repair and protected from freezing at the expense of the user.

Where there are leaky or defective pipes or fixtures, water shall not be furnished. When such conditions are discovered where water is being supplied, the water shall be turned off until the proper repairs are made. When water has been turned off because proper repairs have not been made or because of needless waste of water, charges for turning water on and off shall be made as set by resolution adopted by the City Council.

**WATER RULES AND REGULATIONS  
2016**

**F. SERVICE ORDERS, USER CREDITS AND AFTER HOURS CHARGES**

**1. Service Requests**

The City shall not be obligated to turn on water for any user until an application has been signed at the office of the City water department by the applicant.

The risk of noncompliance by the City to a request for service by telephone at any premises for any purpose is entirely the responsibility of the applicant. The failure of the City to perform work when so requested shall in no case be reason for an adjustment of charges.

**2. Credit**

Credit shall not be granted to any user.

**3. After Hours Charge**

The office hours of the City water department are from 8:00 A.M. through 4:00 P.M., Monday through Friday, excluding holidays. Requests for service at times other than office hours shall require the payment of an after-hour surcharge fee in addition to other fees as set by resolution adopted by the Sandpoint City Council.

**G. MISCELLANEOUS PROVISIONS**

**1. Shared Use Prohibited**

No user shall permit any person to take water from the customer's water service or tap without the written permission and consent of the City.

**2. Fire Hydrants**

No person, acting either for himself or agency of any person, firm, corporation, municipality, association, company or society shall install or own a private fire hydrant nor shall they take any water from a City fire hydrant without prior written authorization from the City.

Members of the governing fire department shall have authority to open hydrants only for the purposes in connection with fire fighting or fire protection operation.

In the event water is desired from a fire hydrant, a fire hydrant permit shall be obtained from the Public Works Department. Arrangements satisfactory to the City's water department must be made concerning conditions and limitations of the service and payment therefore.

**WATER RULES AND REGULATIONS  
2016**

**3. Disturbing City Property**

No persons, except properly identified and authorized agents of the City, shall turn water on or off at the City's shut off, or make repairs, connections or replacements including any water meter or remote recorder on private premises to any of the City's property. Damage to city-owned property shall result in charges of costs to repair damage. The property owner shall be responsible for all costs related to the repair.

**4. Obstructions**

No person shall place upon or about any hydrant, gate valve box, meter, meter box or other property of the City, any building material, vehicle or other substance so as to prevent free access at all times.

**5. Settlement of Disputes**

In the event a difference of opinion occurs in the interpretation of these rules and regulations, the decision of the mayor and council will govern.

**6. Penalty**

For any violations of these rules and regulations, the water may be turned off without notice and not reconnected until adequate assurance has been given to the City that the violation has ceased and/or been corrected. If the violation included the user securing water without paying for it, the City shall estimate the amount of water so used and bill the user for it. Service shall not be reconnected or continued until this estimated bill has been paid.

**H. SEASONAL WATER USERS**

All portions of Section I of these rules and regulations shall be applicable to seasonal water users. The following rules shall also apply to seasonal water users:

**1. Service Requests**

The City shall discontinue service only upon receipt of a written application from the user.

The City shall return service only upon receipt of a written application from the user, provided that all past due bills have been paid.

**2. Final Billing**

Final billing for irrigation meters shall include the water service fee and all charges up to the date of turn off. The water service fee shall be determined and billed as though the water user continued to receive service and shall be computed based on the minimum billing calculation for the specific classification and meter size. Alternatively water service will be discontinued for six months or longer, the user can choose to pay a one-time Season Off fee at the current rate established by resolution.

**WATER RULES AND REGULATIONS  
2016**

**SECTION II**

**MAIN EXTENSION POLICIES AND PROCEDURES**

All proposed extensions of the municipal water system within the City of Sandpoint water service area as set forth in Title 7 Chapter 6 of the Sandpoint City Code shall comply with these water system extension policies and the latest edition of the Idaho Standards for Public Works Construction.

**A. APPLICATION FOR EXTENSION**

Applications for main extensions shall be made in writing. All fees applicable to such extension as set by resolution adopted by the City Council shall be paid at the time request for service is made.

**B. PLANS REQUIRED**

Two (2) sets of plans certified by a registered professional engineer shall be submitted by the applicant with the application. Such plans shall show ground topography, elevation contours at one foot (1') intervals, proposed water mains, fire hydrants, valves, fittings, meter locations and connection to the City's existing water system, easements and proposed platted lots with probable building locations. In addition, hydraulic computations to support the water main sizing shall be submitted for review and approval of the City.

**C. EASEMENT REQUIRED**

Platted sites not bordering a dedicated right-of-way shall provide dedicated right-of-way or a thirty foot (30') perpetual easement for public access and utility installation.

**D. APPLICANT'S RESPONSIBILITIES**

1. The applicant shall construct all main extensions, including, but not limited to, water lines, valves, fittings, fire hydrants, service connections, and appurtenances which lie inside the boundary limit of the property for which the main extension is requested, except as provided below in Section II-E.
2. The applicant shall construct all main extensions, including, but not limited to, oversized water lines, valves, fittings, and appurtenances that lie outside the boundary limits of the property for which the main extension is requested and that are necessary to provide such water service.
3. The applicant shall install all fire hydrants as may be required to satisfy Uniform Fire Code specifications.
4. The applicant shall install mainline and auxiliary gate valves with valve boxes

**WATER RULES AND REGULATIONS  
2016**

at the following locations:

- a. Each leg of a tee or cross installed at water main intersections within or adjacent to properties to be serviced by a main extension;
  - b. Branch leg of a tee for a fire hydrant;
  - c. One-quarter (1/4) mile intervals on each side of the cross fitting to be installed on the main line for which the main extension is requested in order to deliver water to the property.
5. The applicant shall be responsible for all of the above at no expense to the City.
  6. Final grades and alignment shall be established in the field with field notes provided to the City prior to commencing with construction.
  7. All mains and service lines shall be installed prior to paving of streets.

**E. CITY'S RESPONSIBILITIES**

1. The City shall make the connection of the main extension to the existing City water main. Such connection shall be made following the completion of the construction of the main extension including pipe, valves, fittings, fire hydrants, service connections and appurtenances, and the payment of the appropriate connection fees set by resolution adopted by the City Council.
2. The City shall install water service lines, connections, meters, and appurtenances to all lots that abut a public right-of-way or special easement containing a City water main which exists at the time application is received and not already installed as part of an approved main extension. Such connections shall be made by the City in accordance with Section I hereof for each separate water use application.

**F. MAIN SIZE**

Main sizes for main extensions shall meet the most stringent of the following criteria:

1. For proposed water line locations shown on the City of Sandpoint Water Service Area map, the main size shown shall be installed.
2. Mainline grids of one-half (1/2) mile by one-half (1/2) mile of twelve inch (12") diameter size shall be installed.
3. In residential areas, no main smaller than eight inches (8") shall be allowed.

**WATER RULES AND REGULATIONS  
2016**

4. Proposed mains shall be looped in minimum grids of 1,320 feet by 660 feet or less in dimension.
5. Where dead end mains cannot be avoided or incomplete loops may exist until grids are completed, the minimum main size diameter shall be eight inches (8"). Fire hydrants shall be installed on all dead end mains.
6. The minimum main size shall be eight inches (8") in all residential, commercial or industrial areas.

**G. MISCELLANEOUS**

1. All design and construction of an extension to the City's municipal water system shall comply with such specifications required by the public works department of the City of Sandpoint.
2. Any and all extensions to the City's water system shall become the property of the City on the date of final acceptance by the City. Thereafter, such extensions shall become the City's responsibility to maintain and operate.
3. No other utility shall be installed within five feet (5') of the water main except for crossings.
4. The City reserves the right to impose other requirements such as special right-of-way limits, sequence of construction, time limits for interruption of service, the filing of a performance bond, etc., as deemed necessary by the public works department to reasonably assure minimal inconvenience to other users of the water system and/or to assure that the main extension construction is in compliance with the specifications required by the City for the water distribution system.
5. Service shall not be granted until substantial completion or a performance bond in the amount of 150% of the cost of the extension has been recorded in favor of the City by the applicant.

**WATER RULES AND REGULATIONS  
2016**

**EXHIBIT "A"**

**CHARGES, RATES AND FEES  
APPLICABLE TO THE DOMESTIC WATER SYSTEM  
OF THE CITY OF SANDPOINT**

- I. Service Connection Fee for New Construction
- II. Water Service Fees
- III. Disconnection Fees
- IV. Main Extension and Inspection Fees for Subdivision Developments
- V. Main Extension Deposit
- VI. Main Extension Engineering Review Fee
- VII. New User Facility Fees
- VIII. Construction Account
- IX. Miscellaneous Utility Department Fees

**I. SERVICE CONNECTION FEE FOR NEW CONSTRUCTION**

The service connection fee for new construction shall be paid as follows: A deposit toward the costs of each new construction service connection shall be made according to the following schedule before work is begun. If costs exceed the deposit, the balance shall be paid in full before the water service to the location is begun. If costs are less than the deposit, the difference shall be refunded.

<b>SERVICE SIZE:</b>	<b>DEPOSIT:</b>
3/4"	\$ 800.00
1"	\$ 1,000.00
1-1/2"	\$ 2,750.00
2"	\$ 3,000.00
3"	\$ 3,500.00
4"	\$ 5,000.00
6"	\$ 7,500.00
8"	\$10,000.00

**II. WATER SERVICE FEES**

A. Water service charge:

- 1. Effective for the January 1, 2015, billing, all metered accounts shall pay according to the following schedule:

**WATER RULES AND REGULATIONS  
2016**

**Water Rates:**

**Single Family - 4 Consumption Blocks**

<u>Meter Size (\$/Month)</u>	<b>2015 Inside</b>	<b>Outside</b>	[3]
3/4"	\$19.00	\$20.13	[2]
1"	38.15	40.43	
1 1/2"	67.19	70.92	
2"	95.55	101.30	
3"	343.65	364.25	
4"	572.90	607.28	
6"	1,145.92	1,214.66	

**Volumetric Rate per 1000 gallons**

First 3,000 Gallons	\$2.88	\$3.59
3,000-15,000 Gallons	3.22	4.03
15,000-40,000 Gallons	4.95	6.19
Over 40,000 Gallons	5.87	7.34

[2] Minimum bill includes meter charge and a minimum volumetric charge of 3,000 gallons.

[3] Proposed outside city rates maintains current differential with inside city rates.

**Multi-Family - Seasonal (Per Unit)**

<u>Meter Size (\$/Month)</u>	<b>2015 Inside</b>	<b>Outside</b>	[3]
3/4"	\$19.00	\$20.13	[2]
1"	38.15	40.43	
1 1/2"	67.19	70.92	
2"	95.55	101.30	
3"	343.65	364.25	
4"	572.90	607.28	
6"	1,145.92	1,214.66	

**Volumetric Rates per 1000 gallons**

Winter (Nov. - Apr.) All Consumption	\$3.17	\$3.96
Summer (May - Oct.) All Consumption	3.96	\$4.95



**WATER RULES AND REGULATIONS  
2016**

[2] Minimum bill includes meter charge only.

[3] Proposed outside city rates maintains current differential with inside city rates.

**Irrigation - Uniform Rates**

<u>Meter Size (\$/Month)</u>	<b>2015 Inside</b>	<b>Outside</b>	[3]
3/4"	\$19.00	\$20.13	[2]
1"	38.15	40.43	
1 1/2"	67.19	70.92	
2"	95.55	101.30	
3"	343.65	364.25	
4"	572.90	607.28	
6"	1,145.92	1,214.66	

**Volumetric Rates per 1000 gallons**

All Consumption	\$5.18	\$6.47
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[2] Minimum bill includes meter charge only.

[3] Proposed outside city rates maintains current differential with inside city rates.

**Commercial - Uniform Rates**

<u>Meter Size (\$/Month)</u>	<b>2015 Inside</b>	<b>Outside</b>	[3]
3/4"	\$19.00	\$20.13	[2]
1"	38.15	40.43	
1 1/2"	67.19	70.92	

**WATER RULES AND REGULATIONS  
2016**

2"	95.55	101.30
3"	343.65	364.25
4"	572.90	607.28
6"	1,145.92	1,214.66

**Volumetric Rates per 1000 gallons**

All Consumption	\$3.73	\$4.66
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[2] Minimum bill includes meter charge only.

[3] Proposed outside city rates maintains current differential with inside city rates.

**Industrial – Seasonal**

<u>Meter Size (\$/Month)</u>	<b>2015 Inside</b>	<b>Outside</b>	[3]
3/4"	\$19.00	\$20.13	[2]
1"	38.15	40.43	
1 1/2"	67.19	70.92	
2"	95.55	101.30	
3"	343.65	364.25	
4"	572.90	607.28	
6"	1,145.92	1,214.66	

**Volumetric Rate per 1000 gallons**

Winter (Nov. - Apr.) All Consumption	\$3.01	\$3.77
Summer (May - Oct.) All Consumption	3.77	4.72

[2] Minimum bill includes meter charge only.

[3] Proposed outside city rates maintains current differential with inside city rates.

**Large Users/Water Districts - Uniform Rates**

<u>Meter Size (\$/Month)</u>	<b>Large User 2015 Inside</b>	<b>Water Districts Outside</b>	[1]
3/4"	\$19.00	\$20.13	

**WATER RULES AND REGULATIONS  
2016**

1"	38.15	40.43
1 1/2"	67.19	70.92
2"	95.55	101.30
3"	343.65	364.25
4"	572.90	607.28
6"	1,145.92	1,214.66

**Volumetric Rate (\$/1,000 gal)**

0-15,000 Gallons per Account	\$3.77	
0-15,000 gal per # of accounts		\$3.77
15,000 to 40,000 gal per # of accounts		\$6.19
Over 4,000 gal per # of accounts		\$7.34

[1] Proposed outside city rates maintains current differential with inside city rates.

[2] Minimum bill includes meter charge only.

Non-metered Users – Flat Rate

	2015	
	Inside	Outside
	\$72.00	\$76.32

S.C.R.U.B. = 60% of total water service fee

**III. DISCONNECTION FEES:**

A.	Emergency On/Off Fee (for less than 30 days) (7:00 a.m. - 4:00 p.m. Mon-Sun)	\$ 25.00
B.	Seasonal On/Off Fee (for more than 30 days)	\$ 200.72
C.	After Hours On/Off Fee	\$ 40.00
D.	Delinquent On/Off Fee	\$ 65.00

**IV. MAIN EXTENSION AND INSPECTION FEE FOR SUBDIVISIONS AND OTHER DEVELOPMENTS:**

This fee shall be \$50.00 per subdivision lot, per multi-family residential unit, and \$50.00 plus actual costs @ \$30.00 per hour for commercial and shall be paid by the developer at the time request for water service is made.

**WATER RULES AND REGULATIONS  
2016**

**V. MAIN EXTENSION DEPOSIT:**

There shall be collected by the City a deposit of One Thousand Dollars (\$1,000.00) for water main extensions. The deposit shall be required before work begins on the water main extension and shall be applied to the final costs of the extension.

**VI. MAIN EXTENSION ENGINEERING REVIEW FEE:**

There shall be collected by the city a non-refundable fee of Fifty Dollars (\$50.00) as an engineering review fee at the time of application for a water main extension per lot for subdivisions, per unit for multi-family residential, and per 1,000 square feet for commercial.

**VII. NEW USER FACILITY FEE:**

- A. This fee shall be \$3,389.27 per Meter Size Factor. The NUFF shall be paid as prescribed by resolution adopted by the City Council. The N.U.F.F. schedule based on meter size is:

Meter Size	Meter Size Factor	New Rate
3/4"	1	\$3,389.27
1"	2.5	\$8,473.18
1.5"	5	\$16,946.35
2"	8	\$27,114.16
3"	25	\$84,731.75
4"	50	\$169,463.50
6"	80	\$271,141.60
8"	115	\$389,766.05

Sprinkler - fire protection only - No NUFFs, deposit only of \$1500.00

- B. Pursuant to action taken at the regular City Council meeting on December 19, 1988, each owner of the following lots, who makes application to become a water user of the City's domestic water system, is specifically **excluded** from the obligation of payment of the NUFF but shall be obligated for the payment of all other fees owed pursuant to Title 7, Chapter 6, Sandpoint

**WATER RULES AND REGULATIONS  
2016**

Code.

PONDER POINT

Plat of First Addition to Ponder Point:

Lots 6 and 11

Plat of Second Addition to Ponder Point:

Block 1, Lots 4,8,10

All plats listed above are according to the plat thereof recorded in the records of Bonner County, Idaho.

All other subdivision lots not listed above are subject to all applicable water fees including, but not limited to, new user facility fees.

C. Extended Payment Plans:

1. An administrative fee of \$5.00 will be billed monthly for the cost of sending each notice, per City Code 7-6-10. This charge will be re-evaluated as needed.
2. Interest rates will be the legal rate of interest due on judgments as annually calculated by the Idaho State Treasurer office per Idaho Code 28-22-104.
3. New development with a NUFF exceeding \$100,000.00 shall have the option to pay the NUFF over a period not to exceed five (5) years provided a written contract is executed and a lien against the property is recorded specifying that the contract must be paid in full upon sale or change in ownership of the property.

**VIII. CONSTRUCTION ACCOUNT**

During a construction period, for new construction only, prior to first occupancy, the contractor (or owner/builder) shall install a water meter (as required for all new construction), open the required customer account including the payment of all applicable fees and/or deposits, and, only during the period of construction, be billed monthly for only the actual amount of water used plus the administrative fee.

**IX. MISCELLANEOUS UTILITY DEPARTMENT FEES**

New Account Fee	\$ 10.00
Door Hanger	\$ 15.00
Late Charge	\$ 15.00
Returned Check Fee	\$ 25.00
Digital Phone Reminder	\$ 7.00

CITY OF SANDPOINT WATER AGREEMENT

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the City of Sandpoint, an Idaho municipal corporation, hereafter known as "SANDPOINT", and \_\_\_\_\_, hereafter known as "USER".

WHEREAS, Sandpoint City Code 7-6-8 provides that a New User Facility Fee (NUFF) in the amount of \$\_\_\_\_\_ shall be paid as prescribed by resolution adopted by Sandpoint City Council;

WHEREAS, Sandpoint City Code 7-6-9 provides that Service CONNECTION Fees in the amount of \$\_\_\_\_\_ (deposit towards cost), shall be paid as prescribed by resolution adopted by the City Council;

WHEREAS, USER requests connection with the municipal water system and agrees to pay a TOTAL of \$\_\_\_\_\_ for such fees;

WHEREAS, USER owns or is purchasing the following described property:

\_\_\_\_\_  
\_\_\_\_\_

NOW, THEREFORE, it is hereby agreed as follows:

- (1) SANDPOINT shall allow USER to use the municipal water system subject to all applicable provisions of the Sandpoint Code, and the Rules and Regulations of the CITY.
- (2) USER remits to SANDPOINT with this Agreement water fees in the TOTAL amount of
- (3) USER shall pay to SANDPOINT any costs incurred by SANDPOINT in the construction of the water service in the public right-of-way.
- (4) The Owner and User hereby consent to obey all City of Sandpoint laws and regulations related to the Sandpoint water system and shall open a water account with SANDPOINT'S utility department PRIOR to using the water system.

\_\_\_\_\_  
(User Acknowledgement)

\_\_\_\_\_  
(date)