

**SANDPOINT URBAN RENEWAL AGENCY
MEETING MINUTES OF DECEMBER 12, 2017
7:30 A.M. CITY HALL COUNCIL CHAMBERS**

MEMBERS PRESENT: Eric Paull, Steve Lockwood, Curt Hagan, Kendon Perry, Marilyn Sabella, Aaron Qualls, Tom Bokowy (by phone)

MEMBERS ABSENT:

CITY COUNCIL/ STAFF PRESENT: Melissa Bethel (minutes), Public Works Director Ryan Luttmann, Grant Administrator Sean Scoggins

Meeting was called to order by Chairman Paull at 7:30 AM.

Minutes: Minutes for the November 7, 2017 meetings were approved as submitted.

Financial Report:

Downtown general account \$577,938.77; Revenue Allocation Fund a/c \$130,163.90; Northern \$1,154,108.38; Downtown loan balance \$818,629.05 (next payment due 3-15-18 \$124,149.01).

***All account balances and advances listed in this Agenda are as of November 30, 2017.**

Increment received in November: 0
Invoices for payment not project specific: \$0

Old Business:

Downtown streets: Ryan Luttmann update on street projects. 2017/18 Downtown Streets budget \$1,000,000. Advanced to date; 0; Remaining balance \$1,000,000.00. Invoices for approval \$0.

Scoggins gave an update on the Community Development Block Grant (CDBG) application and explained the process and time line. He stated the grant is for the pedestrian lighting portion of the downtown revitalization project. Luttmann explained the time line for the redevelopment and phased construction.

Baldy Pedestrian Project: Ryan Luttmann update on project. Advanced to date: \$87,424.86. Remaining balance \$762,575.14 (\$500,000 FY15/16 and \$220,000 FY16/17). **Invoices for approval \$7,776.56**

Luttmann explained the invoice is for survey work and easements.

Motion:

Perry moved and Hagan second to reimburse the City of Sandpoint in the amount of \$7,776.56 for invoices related to the Baldy Pedestrian Project. **Motion passes unanimously.**

Art: Carol Deaner: Downtown funds; \$75,082.02; Northern \$124,634.45.

- a. Hydrant painting; budget of \$1050.00; Invoices for approval \$0.
- b. Silver Box Project; advanced to date 450.00 (café); Remaining balance \$13,193.70; Invoices for approval \$297.00.
- c. Schweitzer Roundabout Public Art; budget \$113,500.00; Invoices for approval \$0

Deaner gave an update on the roundabout public art project.

Motion:

Lockwood moved and Sabella second to reimburse the City of Sandpoint for an invoice paid to Mountain Metals for design work on the Silver Box Project. **Motion passes unanimously.**

New Business

Executive Session-Idaho Code 74-206 f: To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

The Board went into Executive Session at 7:55 a.m. by unanimous roll call vote.

Meeting resumed at 8:10 by unanimous roll call vote.

Motion:

Hagan moved and Perry second to have Paull and other members of SURA not to exceed a quorum approach the County to discuss the airport. **Motion passes unanimously with Lockwood abstaining.**

Adjourn 8:15 a.m.

Next regular meeting, December 5, 2017, 7:30 a.m. City Hall City Council Chambers