

Alternative #1

City of Sandpoint Honorary Name Sign Program Application

Policy:

The Honorary Street Name Sign Program is a means for honoring Sandpoint residents who have become well known for their civic, charitable, educational, cultural, or business contributions to the Sandpoint community. The honorary street name identifies a certain portion of a Sandpoint street with an individual name in honor of that person. The honorary street name supplements the permanent street name and does not change the permanent street name designation nor does it require residents and businesses fronting on the street to change their address. There are also provisions in the program for honoring important local sites and events.

Required Submittals:

The following list describes the application process for an honorary street name designation:

1. A completed application (see attached) submitted to the City Clerk's Office. The request shall then be submitted to the Historic Preservation Commission who will then forward a recommendation to the City Council.
2. The applicant must file a petition (see attached) signed by 50% of property owners abutting the frontage to be dedicated as an honorary street. The Sandpoint City Council may authorize a waiver of the "50%" rule noted above on a case-by-case basis.
3. Submission of an application fee of \$300.00 to cover administration and sign costs. This fee is for the administration costs and installation of one 2-faced sign at one intersection. Each additional sign shall cost \$200.00.

Criteria for Review:

1. A site, event, or individual of known historic or cultural importance to the City.
2. Responsible for an accomplishment of local, regional, national or international significance.
3. Worked tirelessly for the benefit of the less fortunate of the community.
4. Exceptional involvement in church, school, service club or other organization which made Sandpoint a better place.
5. An individual with a distinguished career brought to the City or notable humanitarian achievement made while a resident of the City.
6. A site of national, regional, or local geographical interest.
7. A clear geographical relationship of the street to the area of interest of the nominee.
8. A clearly defined record of local community or public service made by the nominee.

Program Details:

- This policy shall apply only to public streets.
- The sign shall be white lettering on a brown background.
- Signs will be installed by City crews and shall remain in place for a period of five years.
- Signs may be renewed at the end of the five year period and will be handled like new requests with all applicable rules and fees in effect at that time. If a renewal is not arranged the honorary designation will be discontinued at the end of the five years.
- Upon removal by City crews the sign(s) will be given to the applicant.
- Maintenance of the sign installation and/or replacement of the various materials shall be at the expense of the donator. Failure to cover the cost of the maintenance or replacement materials will cause the sign installation to be removed immediately.
- There shall be only one honorary street designation per street.
- The honorary street designation shall not conflict with any other official street name.

City of Sandpoint Honorary Naming Application

Applicant's Name: _____

Street Address: _____

Phone: _____ E-mail: _____

Name of Honoree: _____

Proper Street Name: _____

Intersecting streets at each end of the street segment to be designated: _____

Cultural Impact to the City:

Historical Impact to the City:

Humanitarian Efforts:

Association with the City:

Geographical relationship of the street to the area of interest of the nominee:

Responsible for an accomplishment of local, regional, national or international significance:

I, _____, depose and say that the above statements are true and correct to the best of my knowledge and belief. I agree to be present in person or by representation when this petition is heard before the Sandpoint Historic Preservation Commission.

Signature of Applicant: _____ Date: _____

