

## SANDPOINT HISTORIC PRESERVATION COMMISSION MEETING

February 19, 2019

12:00 p.m. at Tango Café, Sandpoint Center  
414 Church Street, Sandpoint, ID

**COMMISSION MEMBERS PRESENT:** Steve Garvan, Jacquie Albright, Sue Graves, Linda Hutten, Heather Upton

**COUNCIL/COMMISSION MEMBERS ABSENT:** Cindy Peer, Carrie Logan

**COUNCIL/STAFF MEMBERS PRESENT:** Associate Planner Ryan Shea (minutes), Councilman Bill Aitken, City Administrator Jennifer Stapleton

**MEMBERS OF THE PUBLIC PRESENT:** John Elsa

**APPROVAL OF MINUTES:** Approval of minutes from January 15, 2019 motioned by Graves, seconded by Hutten. *Motion passes unanimously.*

**MATTERS FROM THE PUBLIC:** None.

### OLD BUSINESS:

#### **Agenda Item B: Historic/Honorary Street Naming Standards**

Stapleton introduced the agenda item and stated that Mr. Elsa has requested that Jerry Kramer be honored through an honorary street name. Stapleton said that the City has never had a process for honorary street naming and creating a policy would be a way to accomplish this so that the City can treat similar requests fairly. Stapleton said that she knows that the Historic Preservation Commission has traditionally been concerned with buildings but that out of all the Commissions, creating a policy like this best fits with this Commission.

Mr. Elsa said that he feels that naming something after Jerry Kramer is important due to the fact that he has been inducted into the NFL Hall of Fame. Albright asked how honorary signs would be budgeted. Stapleton responded by saying that this is something that a policy needs to outline which the Commission's research could lead to. Elsa stated that the street stretch in question would be on Ontario St. from South Boyer to Ella – roughly 5 blocks. Stapleton said that originally it was requested to formally rename the street but due to the difficulties of changing street names the request has changed to an honorary designation. Stapleton clarified that the request to the Commission would be crafting a policy to honor historic figures.

The Commission spoke about the timeliness of this agenda item and stressed the importance of meeting sooner rather than later. Garvan said that he will work with Staff in order to try and schedule special meetings as needed. Aitken suggested starting with a policy template and working from there. The Commission agreed to put this item on the next agenda to continue the discussion in order to create a policy for honoring historic figures.

#### **Agenda Item C: Historic Booklet Discussion**

The Commission spoke about revising the historic booklet and the costs of doing so. Garvan said that if they resold the \$250 ads for the next printing, the Commission would be able to leverage approximately

\$5,000 for a reprint. Graves said that she has observed an insignificant amount of money in the donation boxes that have been distributed to businesses.

**Agenda Item D: Update on Downtown Historic Signage**

Upton explained that she recently met with the Arts Commission to express the Commission's interest in placing a historic welcome sign on the ITD support on Cedar St and historic branding in general. Upton said that at the meeting, staff explained that discussions about historic signage could be part of future planning efforts like a Wayfinding Plan.

**NEW BUSINESS:**

**Agenda Item E: Downtown Fire and Helping to Mitigate its Impacts**

Stapleton explained that there have been questions and concerns from the community about maintaining the historic character of Downtown as redevelopment occurs. Stapleton said that she has directed staff to research what historic requirements other cities have in place for their downtowns. Stapleton suggested that design review or historic district standards could be a possible alternative.

Stapleton then addressed the impacts of the recent fire affecting the buildings at the corner of Bridge St and 1<sup>st</sup> Ave. She said that the fencing surrounding the building will be present for a significant amount of time. Stapleton said that this is a complicated situation and that beautification is important in this area and asked if the Commission could help with this. The Commission spoke about the possibility of historic wraps on the fences and agreed to continue this discussion on future agendas.

**OTHER MATTERS FROM STAFF/COMMISSION:** None.

Meeting adjourned at 1:30 pm.