

**SANDPOINT URBAN RENEWAL AGENCY
MEETING MINUTES OF DECEMBER 4, 2018
7:30 A.M. CITY HALL COUNCIL CHAMBERS**

MEMBERS PRESENT: Eric Paull, Marilyn Sabella, Kendon Perry, Jacob Humble and Aaron Qualls.

MEMBERS ABSENT: Steve Lockwood and Tom Bokowy

STAFF PRESENT: Maree Peck (clerk) and Public Works Director Amanda Wilson.

Meeting was called to order by Chairman Eric Paull at 7:30AM.

Minutes: Minutes for the November 6, 2018 regular meeting were approved as submitted.

Financial Report: Downtown general account \$693,983.10; Revenue Allocation Fund a/c \$127,515.55; Northern \$1,639,819.76. Downtown loan balance \$594,374.05 (Series 2011), and \$1,500,000 (Series 2018). Next payments due 3-15-19.

Year-to-date increment received compared to 17/18 budget. Downtown \$2,028.77 (\$615,825), Northern \$5, 619.64 (\$600,780). Eric Paull noted the increment received in November for the Northern Urban Renewal District is \$5,619.64.

Old Business

Downtown streets: 2017/18 Downtown Streets budget - \$400,000. Advanced to date: \$0; remaining balance \$400,000. Invoices for approval \$412,234.10 for Downtown Phase I reimbursement. Eric Paull pointed out the invoice is \$12,234.10 over their budget. Amanda Wilson explained this invoice is for the remaining Phase I project on Cedar Street. This will be the last payment except for the cost of retainage. **Perry moved** to approve payment in the amount of \$400,000 for reimbursement on the Downtown Phase I project. **Sabella seconded the motion. Motion passed unanimously.**

Amanda Wilson confirmed construction is slated to start after Labor Day but utility work could start earlier at the intersection located at Main Street and First Avenue. City staff is currently working with Avista and grant agencies to install power underground prior to Lost in the 50s. The powerlines that cross First Avenue also includes fiber. There will be communication with fiber entities to install fiber underground through the existing systems. There is empty conduit on Cedar Street. She said City Administrator Jennifer Stapleton has engaged a consultant to review the City's entire network with the intent to lease fiber located on First Avenue and Cedar Street to fiber providers.

Downtown Street Engineering: 2018/19 engineering budget \$150,000. Advanced project to date (7/16 to 8/18) \$384,428.92 remaining balance \$215,571.08 includes 2018/19 budget. Invoices for approval for Phase I and Phase 2 - \$0.

Amanda Wilson reported that City staff is currently negotiating a change in the contract with Century West to reduce the scope with the designing efforts to be less on First Avenue and to look at more cost-effective ways for stormwater management.

Art: Downtown funds; \$88,427.06; Northern \$109,003.40.

a) **Silver Box Project;** advanced to date \$7,595.30; Remaining balance \$12,404.70; Invoices for approval \$0. Elle Susnis, Arts Commission Chair, provided a brief history of art projects such as the roundabout art project, silver box project, Granary District hydrant art project and work on updating the Art Policy and the implementation of a long-range plan. The art work on the silver boxes are required to be securely attached. The boxes were recently installed at Oak Street and Fifth Avenue, Oak Street and Fourth Avenue and Church Street and Fourth Avenue. There are height restrictions on the art work as referred to in the request for proposal. The Arts Commission will have the latitude as to what art work fits best on the boxes. This is an “Art on a Loan” Program where art pieces chosen will be displayed for a year and artists will receive some monetary compensation. The City does not have to purchase the artwork.

b) **Schweitzer Roundabout Public Art;** budget \$113,500.00; Advanced to date: \$30,000. Remaining balance \$83,500. Invoice for approval \$0.

Northern URD Update: Eric Paull said there are no updates.

Adjourn 7:51 a.m.

Next regular meeting, January 8, 2019, 7:30 a.m. City Hall Council Chambers.